

Minutes of the meeting held on 16 January 2013 at 8.00pm in the Village Hall

Present.

Councillor R Oglesby (Chairman) and Councillors P Bowyer, F Dobbyn, K Lockwood, S Rimmer, R Robinson, B Smyth, P Vooght, C Wade and the Clerk, Roger Coleman.

Wiltshire Councillor, Cllr. J Seed attended (Part-time).

There were no members of the public present.

1. Declaration of Interests.

There were no interests declared.

2. Apologies.

Apologies for non-attendance were received from Neighbourhood Policing Team, PCSO Rose Baldock.

3. Minutes of the Ordinary Parish Council Meeting held on 12 December 2012.

The following amendments were agreed:

Para 11, 'Wilts & Berks Canal', Line 5:

Delete 'project is to cost around £20m'

Insert 'project will contribute some £20m per annum to the Wiltshire economy'

Para 13 'Any Other Business', third paragraph.

Delete 'Bypass celebration'.

Insert 'Village Appraisal'.

The minutes were then signed by the Chairman as a true and accurate record.

4. Adjournment.

Cllr. Seed presented his report that addressed the procedure undertaken by Wiltshire Council to determine how the Parish precept is to be determined. His report also addressed the current position regarding the 'call-ins' that had been exercised on two recent planning applications.

5. Neighbourhood Policing.

In the absence of a member of the Neighbourhood Policing Team, PCSO Baldock had sent the Clerk a report that he read out at the Parish Council meeting. This report is reproduced below (in italics):

'22nd December - St George's church was broken into and attempts were made to gain entry to the safe using a drill. St George's Court at Semington is reporting Anti-Social Behaviour in the car park. On the 9th January a male complained that his ropes were cut from his barge allowing it to float across to the other side. I did receive a note that a male is complaining about cars coming through the 'No Through Road' sign. I must admit I have not been able to see to that yet. Maybe next week when I am on days I shall contact him.

End of Report.

There were no matters raised by councillors.

6. Planning.

a. The Clerk reported the status of the following planning application:

W/12/02050/FUL	Littleton Stables	Permanent Gypsy/Travellers Site	PC Objections Application 'Called in'. Pending
W/12/02148/FUL	Greenacres Mobile Park, Littleton	Construction of an Ancillary Day Room	PC Objections Application 'Called in'. Pending
W/12/02215/FUL	Lock House, Canal Bridge	Demolition of existing single storey extension, erection of a two storey extension, garage and associated works.	Pending

- b. There were no planning applications received after 7 January 2013.
 c. There were no other planning matters.

7. Highways/Environment.

a. The Council noted the A361 Littleton Roundabout to Seend Fork - Freight Management Proposals and resolved that it had no representations to make to Wiltshire Council.

b. Cllr. Rimmer presented the Wiltshire Council Area Highways Report that stated the programme for grass-cutting in rural and urban areas and councillors observed that the roundabout at the bottom of the village should have been cut more often than had been the case in 2012. The Council **resolved** to monitor the situation for 2013 and to make representations to Wiltshire Council if necessary.

Cllr. Lockwood commented that the path alongside the Village Hall is plagued with dog mess and it was proposed that an article be placed on the Village Website.

Cllr. Robinson reported that the path that runs past the Ragged Smock between Littleton House and the Bus Stop was becoming overgrown with grass. It was **resolved** that the Parish Steward be informed and to be requested to clear the path.

The Clerk advised the Council that Wiltshire Council had requested that Parish Councils consider whether they wish additional parking restrictions to be implemented in their respective parishes and to advise Wiltshire Council accordingly. He added that it was a formal consultation and he would place it on the Agenda for the next meeting.

8. Finance.

a. The Clerk reported that the current financial position at 16 January 2013 was as follows:

Semington Parish Council - Financial Statement at 16 January 2013

Lloyds TSB A/C 2149025

Bank Statement 30-Nov-12	£	5,090.42
Total:	£	5,090.42

Credits (1 December 2012 to 31 December 2012):

RP Coleman HMRC/PAYE (Month 9)	£	109.20
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SEMINGTON PARISH COUNCIL

674

Total: £ 109.20

Debits (1 December 2012 to 31 December 2012):

01-Dec	Clerk's Salary (November)	£	272.94
	Office Expenses (November)	£	5.60
	HMRC PAYE Month 9	£	109.20
	Carer Support (Wilts)	£	100.00
	Christmas Tree Fence	£	51.92
	Christmas Tree (L Swinden)	£	45.00
	Time Capsule (L Swinden)	£	40.00

Total: £ 624.66

Balance at 31 December 2012:

£ 4,574.96

Credits (1 January 2013 to 16 January 2013)

R P Coleman HMRC/PAYE (Month 10) £ 109.20

Total: £ 109.20

Debits (1 January 2013 to 16 January 2013):

01-Jan Clerk's Salary (December) £ 272.94

Total: £ 272.94

Balance at 16 January 2013:

£ 4,411.22

Lloyds TSB A/C 7754288

Bank Statement £ 7,587.40
30-Sep-12

Credits

09-Oct	Interest	£	0.30
09-Nov	Interest	£	0.32
09-Dec	Interest	£	0.31
09-Jan	Interest	£	0.30

£ 1.23

Debits

None £ -
£ -

Balance at 16 January 2013:

£ 7,588.63

Total Balance in hand at 16 January 2013:

£ 11,999.85

SEMINGTON PARISH COUNCIL

675

Payments to be authorised (16 January 2013).

Clerk's Salary (January)	£	272.94
Office Expenses (December)	£	23.50
HMRC PAYE (Month 10)	£	109.20

TOTAL: £ **405.64**

Donations/Subscriptions to be considered (16 January 2013).

None	£	-
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TOTAL: £ -

The Clerk commented that he is still awaiting an invoice for the purchase of the Jubilee Mugs (£571.95) and an invoice from Leigh Swinden (£85). The Clerk reported that he had received an invoice for £25.98 from Cllr. Smyth for the purchase of two 'litter pickers'. Councillors commented that Cllr. Smyth had been given authority to purchase this equipment at the last meeting.

The Clerk reported that Wiltshire Council is seeking publicity material for the Jubilee Mugs and confirmation that the Area Board Grant was used in the purchase of these mugs. He enquired whether there were any photographs of the schoolchildren receiving the mugs from the Parish Council that could be sent to Wiltshire Council.

b. In accordance with the requirements of the Localism Act 2011 for the granting of dispensations, Cllrs. Dobbyn and Robinson each submitted a written request to the Clerk for a dispensation relating to the setting of the Precept for FY2013/14.

Clerk's Note.

The Clerk, under his delegated powers, and following receipt of the written requests granted a dispensation to Cllrs. Dobbyn and Robinson for the setting of the FY2013/14 Precept.

The councillors present who resided in the Civil Parish of Semington declared a disclosable interest in setting the Precept. The Clerk commented that those councillors had been granted a Dispensation.

The Clerk presented the Proposed Budget thus:

Proposed Budget FY2013/2014

ITEM (Description)	Budget FY12/13 Agreed	Estimated FY12/13 31-Mar-13	Budget FY2013/14 Proposed
<u>Income:</u>			
Precept	7500	7500	7500
Lloyds A/C 7754288 (Ex. St Georges Fund)	5	5	5
Lloyds A/C 2149025	0	0	0
Tennis Court Insurance	0	0	0
VAT Reclaim	76	78	60

18 January 2013

Roger Coleman
Clerk to Semington Parish Council

Chairman's Signature _____

SEMINGTON PARISH COUNCIL

676

Zurich Insurance Claim	0	531	0
Tennis Court Maintenance Fund	0	0	0
Total Income	7581	8114	7565
<u>Expenditure:</u>			
Clerk Salary	3132	3231	3275
Expenses	400	485	450
Office Allowance	150	150	150
Tennis Court Insurance	0	0	0
Chairman	0	0	0
Hire Hall	450	430	475
Audit	275	272	350
Subscriptions	75	36	75
Insurance	700	654	700
Community (Section 137)	2000	1500	1750
Training	0	0	0
Elections	1000	0	1000
	8182	6758	8225
Net Income	7581	8114	7565
Net Expenditure	8182	6758	8225
Surplus	-601	1356	-660

Balance Carried Forward
at 31 March 2012:
(as per Annual Return
FY2011/12) £2,854.00

**Forecast Balance Carried Forward at 31
March 2013: £4,210.00**

**St Georges Fund carried Forward at 31
March 2013: £5,545.00**
(Tennis Court - £5302, St Georges - £243)

**Forecast Balance Carried Forward at 31
March 2014: £3,550.00**

The Council **resolved** to adopt the Budget as presented.

c. The Council **resolved** to request a Precept of £6990.09 noting that when added to the Wiltshire Council 'Top Up' Grant of £509.91 it will ensure that Semington Parish Council receives a total sum of £7,500 from Wiltshire Council for FY2013/14. - unchanged from FY2012/2013.

d. The Council **resolved** to make all the payments under 'Payments to be authorised' above including the payment of £25.98 to Cllr. Smyth.

10. Localism Act 2011 – New Standards Regime.

The Clerk stated that he had sent a copy of the Wiltshire Council letter dated 14 December 2012 on the subject of 'Localism Act 2011 – New Standards Regime' to all councillors. There ensued a short discussion, on its contents following which, the Parish Council **resolved** that there were no other interest that needed to be added to the Council's Code of Conduct.

11. Village Christmas Celebrations.

Cllr. Rimmer reported that the Christmas Tree and associated celebrations had been very successful and that councillors had received many positive comments from parishioners. He added that the only changes that he was proposing for Christmas 2013 were the purchase of a taller tree – around 15ft – and an additional 200 lights for the tree. The Council asked that thanks to Esme Howard be recorded in the minutes for the refreshments that she provided during the dismantling of the tree. The Council resolved that the Christmas Tree 'switch-on' for Christmas 2013 will take place on 7 December 2013.

12. Wilts & Berks Canal.

Cllr. Smyth reported that there was nothing further to report.

13. Tennis Court.

There were no matters raised in relation to the Tennis Court. Cllr. Vooght reported that everything there appears in good order. Cllr. Smyth commented that he had been informed by a previous Parish Steward that when employed by Wiltshire Council that Parish Steward had undertaken the cutting of the vegetation alongside the tennis court fencing – a task that it would appear that the present Parish Steward was reluctant to undertake. The Council **resolved** that the current Parish Steward is to be asked to undertake this task.

14. Any Other Business.

The Clerk advised the Council that he had nothing to report.

Cllr. Vooght reported the office equipment 'giveaway' at the Wiltshire Council offices at Bradley Road had proved very successful.

Cllr. Bowyer enquired whether there was any news relating to the Orders of St John Care Home development at Semington. The Clerk replied in the negative but said that he would make enquiries.

Cllr. Wade enquired what the existing policy was in relation to the Website because it appeared that it had not been updated for some considerable time. Cllr. Vooght stated that he would ask Stuart Taylor, the webmaster why no recent updates had been implemented and added that he would report back at the next Parish Council meeting. The Clerk reported that he had not received an invoice from Mr Taylor since September 2011.

Cllr. Oglesby advised councillors to publicize the BT website inviting interest to be register for faster broadband (BT Infinity).

Cllr. Smyth advised the Council that the Village Appraisal HSBC Bank Account (Sort Code: 40.44.33, Account No. 31459457) had now been closed with the remaining balance of 1p shown as an error and retained by HSBC.

15. Date of the next meeting.

The Council noted the date of the next meeting of the Parish Council:

- Ordinary Parish Council meeting: Wednesday 13 February 2013 at 8.00pm.

The meeting concluded at 9.32 pm.

R Oglesby
Chairman, Semington Parish Council

13 February 2013

18 January 2013

Roger Coleman
Clerk to Semington Parish Council

Chairman's Signature _____