

# DRAFT – UNAPPROVED MINUTES

## SEMINGTON PARISH COUNCIL

684

### Minutes of the meeting held on 13 March 2013 at 8.00pm in the Village Hall

#### Present.

Councillor R Oglesby (Chairman) and Councillors P Bowyer, K Lockwood, S Rimmer, R Robinson, B Smyth, P Vooght, C Wade and the Clerk, Roger Coleman.

Wiltshire Councillor, Cllr. J Seed attended (Part-time).

There were no members of the public present.

#### **1. Declaration of Interests.**

There were no interests declared.

#### **2. Apologies.**

Apologies for non-attendance were received from the Neighbourhood Policing Team, PCSO Rose Baldock.

#### **3. Minutes of the Ordinary Parish Council Meeting held on 13 February 2013.**

The minutes were signed by the Chairman as a true and accurate record.

#### **4. Adjournment.**

In the absence of any members of the public the meeting continued without an adjournment.

#### **5. Neighbourhood Policing.**

In the absence of a member of the Neighbourhood Policing Team no report was given.

Cllr. Bowyer reported that there had been a break-in at a domestic garage at a house in the High Street and a hydraulic jack and spanners were taken

#### **6. Wiltshire Council Report.**

Cllr. Seed reported the following:

- Wiltshire Police has been subject to a local reorganisation with the Neighbourhood Policing Team for Melksham Rural now being managed by Devizes and not Trowbridge as had previously been the case.
- The Local Elections take place on 2 May.

Cllr. Oglesby enquired whether there was a date for the Planning Committee to determine the planning application relating to Greenacres. Cllr. Seed answered in the negative.

#### **7. Planning.**

a. The Clerk reported the status of the following planning application:

W/12/02050/FUL	Littleton Stables	Permanent Traveller/Gypsy Site	REFUSED
W/12/02148/FUL	Greenacres Mobile Park, Littleton	Construction of an Ancillary Day Room	'Called in'. Pending
W/12/02215/FUL	Lock House, Canal Bridge	Demolition of existing single storey extension, erection of a two storey extension, garage and associated works.	PERMITTED

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W/12/02215/FUL	32 Pound Lane	Conservatory to side of property	Pending
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b. There were no planning applications received after 6 March 2013.

*Clerk's Note.*

*Owing to an oversight on the Clerk's part the following planning applications had been received by the Parish Council:*

W/13/00287/FUL <i>James Taylor</i>	Land South of Little Marsh	Proposed Agricultural Store	NEW
W/13/00360/FUL <i>Philip Baker</i>	15 St Georges Place	Single Storey Orangery	NEW

*The Parish Councillors considered these applications ex-Committee and decided that they had no objections to either planning application.*

c. The Clerk reported that the Council had received a request for information under the Freedom of Information Act in relation to planning application W/11/01206/FUL. There were no other planning matters.

## 8. Highways/Environment.

Cllr. Lockwood reported that a parishioner, Shaun Reynolds, had cleaned the Bus Shelters in the village. The Council **resolved** that a letter of thanks be sent to Mr Reynolds for voluntarily undertaking this task.

Cllr. Wade stated that Adrian Lawson had offered to plant and maintain the Flower Tubs in the village. The Council expressed its gratitude to Mr Lawson and the Clerk asked that Mr Lawson be informed that it is likely that the Parish Council would meet any reasonable expenditure that he might incur whilst undertaking this task. The Chairman and councillors confirmed that subject to the provision of an invoice the expenditure would be met.

Cllr. Rimmer requested that the Parish Council considers purchasing a further supply of daffodils and that it also purchases some bluebells for planting in the Jubilee Wood. The Council **resolved** that these purchases be made at a cost not exceeding £150. It was agreed that the planting of these plants takes place in the Autumn.

Cllr. Rimmer invited councillors to research possible suppliers of a 'rotunda' for placing above the time capsule and the Council **resolved** that a maximum of £150 be allocated for this purchase.

## 9. Finance.

a. The Clerk reported that the current financial position at 13 February 2013 was as follows:

### Semington Parish Council - Financial Statement at 13 March 2013

**Lloyds TSB A/C 2149025**

Bank Statement	£	4,252.54
31-Jan-13		
Total:	£	4,252.54

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**Credits (1 February 2013 to 28 February 2013):**

RP Coleman HMRC/PAYE (Month 11)	£	109.20
Total:	£	<b>109.20</b>

**Debits (1 February 2013 to 28 February 2013):**

01-Feb	Clerk's Salary (January)	£	272.94
	Office Expenses (January)	£	21.67
	HMRC PAYE Month 11	£	109.20
	Codewater Solutions	£	200.00
	Total:	£	<b>603.81</b>

**Balance at 28 February 2013:**

<b>£</b>	<b>3,757.93</b>
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**Credits (1 March 2013 to 13 March 2013)**

R P Coleman HMRC/PAYE (Month 12)	£	109.20
Total:	£	<b>109.20</b>

**Debits (1 March 2013 to 13 March 2013):**

01-Mar	Clerk's Salary (February)	£	272.94
	RJS Electrical	£	120.16
	Total:	£	<b>393.10</b>

**Balance at 13 March 2013:**

<b>£</b>	<b>3,474.03</b>
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**Lloyds TSB A/C 7754288**

Bank Statement 30-Sep-12	£	7,587.40
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**Credits**

09-Oct	Interest	£	0.30
09-Nov	Interest	£	0.32
10-Dec	Interest	£	0.32
09-Jan	Interest	£	0.30
09-Feb	Interest	£	0.28
09-Mar	Interest	£	0.26
		£	<b>1.78</b>

**Debits**

None	£	-
	£	-

**Balance at 13 March 2013:**

<b>£</b>	<b>7,589.18</b>
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Total Balance in hand at 13 March 2013:

£	11,063.21
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**Payments to be authorised (13 March 2013).**

Clerk's Salary (March)	£	272.94
Office Expenses (February)	£	11.20
HMRC PAYE (Month 12)	£	109.20
<b>TOTAL:</b>	<b>£</b>	<b>393.34</b>

**Donations/Subscriptions to be considered (13 March 2013).**

Wiltshire Bobby Van Trust	£	-
<b>TOTAL:</b>	<b>£</b>	<b>-</b>

- b. The Council **resolved** to make a donation of £100 to the Wiltshire Bobby Van Trust.
- c. The Council **resolved** to make all the payments under 'Payments to be authorised' above.

**10. CPRE – Best Kept Village Competition.**

The Council **resolved** to participate in the competition for 2013. Cllr. Vooght took the application form for completion.

**11. Wilts & Berks Canal.**

Cllr. Smyth stated that there was nothing to report and directed councillors to the Melksham News newspaper that had recently carried an article on the proposed canal developments.

**12. Tennis Court.**

Cllr. Vooght stated that there was nothing to report.

**13. Any Other Business.**

The Clerk advised the Council on the details of the forthcoming Local Elections – 2 May 2013 – and he explained the strict timetable that accompanied that election process. He handed out Candidate Nomination Packs to those councillors who declared an intention to stand as a candidate.

**14. Date of the next meeting.**

- a. The Council noted the date of the next meeting of the Parish Council - 17 April 2013.
- b. The Council noted the date for the Annual Parish Council meeting – 21 May 2013.
- c. The Council noted the date for the following Ordinary Parish Council meeting – 21 May 2013.
- d. The Council noted the date for the Annual Parish meeting – 3 April 2013.

The meeting concluded at 9.20 pm.

R Oglesby  
Chairman, Semington Parish Council

17 April 2013

16 March 2013  
Roger Coleman  
Clerk to Semington Parish Council

Chairman's Signature \_\_\_\_\_