

**Minutes of the meeting held on 16 April 2014 at
8.00pm in the Village Hall**

Present.

Councillors R Oglesby (Chairman), P Bowyer, S Rimmer, R Robinson, W Scott, B Smyth, C Wade and the Clerk, Roger Coleman.

PC Emily Thomas of the Neighbourhood Policing Team attended the meeting (Part-time).

There were two members of the public present.

1. Declaration of Interests.

There were no interests declared.

2. Apologies.

Apologies for non-attendance were received from Cllrs. F Dobbyn and K Lockwood and from Wiltshire Councillor Cllr. J Seed.

3. Minutes of the Ordinary Parish Council Meeting held on 19 March 2014.

The minutes were agreed as a true and accurate record. The Chairman signed the minutes.

4. Neighbourhood Policing.

PC Thomas of the Neighbourhood Policing Team reported the following incidents in Semington:

- 23/3/14 – Canal boat taken from Semington and left at the bottom of the Caen Hill flight of locks.
- 27/3/14 – Criminal damage to two cars at Spelt Lane, Sells Green.
- 4/4/14 – Jardinières taken from 31 High Street.
- 4/4/14 – A padlock was removed and access gained to the side gate of a house in Pound Close and power tools, a power wheelbarrow and AstroTurf were stolen.

There were no matters raised by councillors.

5. Adjournment.

The Chairman adjourned the meeting for members of the public to raise any points of interest. The meeting then reconvened.

6. Wiltshire Council Report.

In the absence of Cllr. Seed no report was given.

7. Planning.

a. The Parish Council noted the status of the following extant planning applications:

14/01696/FUL	7 The Hunt Close	Proposed rear extension	Pending
14/01401/LBC	30 Semington House	Replace existing lean-to with garden room. Reface south end of eastern lean-to. Minor alteration works.	Pending
14/02026/FUL	Littleton Stables	Retention of existing dwelling and construction of a single storey extension	Pending

14/02175/FUL	Brickfield Farm, Littleton	Stables and Outbuilding	Pending
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b. The Council examined the following planning applications and **resolved** to send comments to Wiltshire Council as shown in italics:

14/02595/FUL	Aidans Field Farm,	Construction of an agricultural dwelling	NEW
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The Parish Council has no objections to this planning application provide an agricultural tie is imposed that binds the dwelling to the agricultural business.

14/03102/FUL	1 High Street	Construction of flood alleviation wall and associated flood storage compensation.	NEW
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The Parish Council has no objections to this planning application.

14/03372/LBC	1 High Street	Construction of flood alleviation wall and associated flood storage compensation.	NEW
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The Parish Council had no comment to make and requests that it is passed to the Conservation Officer for comments prior to determination.

c. There were no planning applications received after 9 April 2014.

d. Cllr. Scott confirmed that Wiltshire Council had agreed to undertake the 'Rural Housing Needs Survey' in May and that he was in regular contact with Julie Newitt (Wiltshire Council) regarding the process for undertaking the survey and the distribution of the survey forms. Councillors discussed how best to achieve a high return of the forms and the need to include a statement with the forms indicating that the Parish Council had requested that this survey be undertaken.

e. The Clerk reported that Wiltshire Council had stated that the Enforcement Officer had not yet completed his investigation into the unauthorised Day Room (Planning application W/12/02148/FUL and Appeal Hearing APP/Y3940/A/11/2156159). The Clerk stated that he will continue to pursue Wiltshire Council for a response.

f. There were no other matters reported by councillors.

8. Finance.

a. The Clerk reported that the current financial position at 16 April 2014 was as follows:

Lloyds A/C 2149025

Bank Statement 28 February 2014	£	8,253.53
Total:	£	8,253.53

Credits (1 March 2014 to 31 March 2014):

RP Coleman HMRC/PAYE (Months 11 & 12)	£	228.00
War Memorial Donation	£	60.00

SEMINGTON PARISH COUNCIL

752

War Memorial Donation	£	7.00
War Memorial Donation	£	10.00
Total:	£	305.00

Debits (1 March 2014 to 31 March 2014):

Clerk's Salary (February)	£	284.67
Office Expenses (February)	£	17.81
HMRC PAYE Months 11 & 12	£	228.00
Total:	£	530.48

Balance at 31 March 2014:

£ 8,028.05

Credits (1 April 2014 to 16 April 2014):

HMRC PAYE Month 1	£	113.60
Total:	£	113.60

Debits (1 April 2014 to 16 April 2014):

Clerk's Salary (March)	£	284.67
Total:	£	284.67

Balance at 16 April 2014:

£ 7,856.98

Minus Semington War Memorial Donations

£ 3,607.00

Parish Council Balance at 16 April 2014:

£ 4,249.98

Lloyds A/C 7754288

Bank Statement 31-Dec-14	£	7,592.10
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Credits

Interest	£	0.32
Interest	£	0.33
Interest	£	0.29
Interest (Approx)	£	0.27
	£	1.21

Debits

None	£	-
	£	-

Balance at 16 April 2014:

£ 7,593.31

**Total Balance
in hand on 16
April 2014**

£ 11,843.29

Payments to be authorised (16 April 2014).

Clerk's Salary (April)	£	284.67
Office Expenses (March)	£	12.70
HMRC PAYE (Month 1)	£	113.60
TOTAL:	£	410.97

Donations/Subscriptions to be considered (16 April 2014).

None	£	-
TOTAL:	£	-

The Clerk added that he had completed the Annual Return and the Bank Reconciliation and that all matters were in order and that the accounts were now available for Internal Audit.

- b. The Council **resolved** to renew the Parish Council Insurance Policy.
- c. The Council **resolved** to make all the payments under 'Payments to be authorised' above including a payment of £668.93 to Zurich Municipal and £17.89 to Ray Heard for War Memorial expenses.

9. Highways/Environment.

- a. Cllr. Smyth stated that he has regular meetings with Stuart Renfrew, the Wiltshire Council Highways and Streetscene Focal Point and that Mr Renfrew has undertaken a number of tasks in the village, including grass cutting. Cllr. Rimmer asked that he be requested to clear the path alongside the church.
- b. The Clerk reported that he had contacted Wiltshire Council in respect of the road safety issues near to the Turnpike that were raised at the last meeting. He stated that he had been informed that such matters must be referred to the Community Area Transport Group (CATG) for endorsement prior to Wiltshire Council being prepared to consider implementing any changes. Cllr. Robinson replied that he was keen to attend the CATG meetings but that he had been unable to obtain the dates of the forthcoming meetings. He stated that he would contact Cllr. Seed in order to obtain the dates.
- c. Cllr. Robinson stated that the exact coordinates of the rotunda had been established and the Council agreed the final wording of the plaque, as proposed by Cllr. Robinson and subsequently slightly amended by the Parish Council. Cllr. Robinson commented that he was intending to mount it on the wall of the Village Hall – subject to obtaining the necessary permission. Councillors commented that perhaps some reference should be made on the plaque to re-opening the capsule in twenty-five or fifty years' time. This was left for Cllr. Robinson to consider.
- d. Cllr. Smyth reported that he had attended the CPRE seminar at Worton that was designed to inform competitors of the nature of the Best Kept Village competition. He commented that it was a useful seminar and that it illustrated the lengths to which some villages go in order to achieve a successful outcome. Cllr. Bowyer confirmed that he was preparing the statement that accompanies

the Entry Form for the Best Kept Village competition and Cllr. Smyth passed him the Entry Form to complete.

The Council **resolved** not to participate in the '1 tonne Salt Bag Scheme' as proposed by Wiltshire Council.

10. Semington War Memorial.

a. The Clerk reported that £3607 had been donated to date.

The Council noted that there is to be a Dedication Service at St George's Church, Semington on Sunday 3 August 2014 at 3pm – the day before the centenary of the outbreak of WW1 and that representatives and Flag Bearers from the relevant branches of the Armed Services are to be present.

b. The Council **resolved** that owing to the delay in processing a grant application by the War Memorials Trust and the need to proceed forthwith with the project and the placing of the order for the renovation of the War Memorial, the grant application had to be withdrawn.

The Council **resolved** that the order for the renovation of the War Memorial and associated works be placed on James Long (Masons) Ltd of Trowbridge forthwith

Clerk's Note.

The order to be placed is detailed in James Long (Masons) Ltd quotations dated 11 February 2014 (£1775.00 and £245.00) and 14 March 2014 (£865.00). Total £2885.00 exclusive of VAT.

11. Wilts & Berks Canal.

Cllr. Smyth reported that he had nothing specific to report.

12. Tennis Court.

There was nothing to report.

13. Any Other Business.

Cllr. Smyth – A ground anchor for the Christmas Tree had now been installed and a cover fitted.

Cllr. Smyth – He reported that in the company of Cllr. Bowyer he had attended the last in the series of presentations by Wiltshire Council on 'Neighbourhood Planning'. He stated that it was evident that the production and approval of such a plan was a very large time-consuming task and that it was not certain that even when finished that it would be instrumental in defining and controlling the development of a local community. He added that the Limpley Stoke/Freshford Neighbourhood Plan had so far taken two and a half years to develop and had cost several thousand pounds to produce – much of it in fees to consultants. His recommendation was that a brief document - no longer than two pages – should be produced for Semington that summarised the key development points for the local community and added that the results of the current Rural Housing Needs Survey would be an essential element of that document. Following a general discussion on the subject, councillors agreed with Cllr. Smyth's recommendation.

Cllr. Oglesby – He reported that some parishioners had complained about the indiscriminate vehicle parking in the village and they had enquired whether white kerbside lines could be painted on the road as a deterrent. Cllr. Smyth stated that he would speak to Stuart Renfrew and that he would seek his views.

Cllr. Rimmer asked councillors to give consideration to additional tree planting on the earth bund that was evident in the field at Littlemarsh and he asked for this to be an Agenda item at the next meeting.

14. Date of Next Meeting.

The Council noted the date for the next Ordinary Parish Council meetings:

- 14 May 2014 – Annual PC Meeting at 8pm.
- 14 May 2014 - Ordinary PC Meeting at 8.30pm.

The Council noted the dates for the following Parish Council meetings thus:

- 18 June 2014 – Ordinary PC Meeting.
- 16 July 2014 – Ordinary PC Meeting.
- 17 September 2014 (Provisional) – Ordinary PC Meeting.

The meeting concluded at 10.02 pm.

R Oglesby
Chairman, Semington Parish Council

14 May 2014