

SEMINGTON PARISH COUNCIL

Minutes of the meeting held on 15 October 2014 at 8.00pm in the Village Hall

Present.

Councillor Robert Oglesby and Councillors P Bowyer, K Lockwood, S Rimmer, R Robinson, W Scott, B Smyth and the Clerk, Roger Coleman.

There were three members of the public present initially.

Neighbourhood Policing Team PC Emily Thomas and PCSO Rose Baldock (Part-time).

Wiltshire Council Cllr. Jonathon Seed (Part-time).

1. Declaration of Interests.

There were no interests declared.

2. Apologies.

Apologies for non-attendance were received from Parish Cllrs. F Dobbyn and C Wade.

The Chairman adjourned the meeting for Julia Doel, South West Ambulance Service (SWAS) to give a presentation on 'Defibrillators and how to provide one for Community use. She explained that a Community Defibrillator could be purchased outright with the Parish Council having full responsibility for its security, maintenance, training and provision of consumables or one could be rented on an annual basis (a mandatory minimum four-year period) from SWAS whereby SWAS assume full responsibility for its maintenance, training and consumables including the supply of a new defibrillator if one is stolen. This rental scheme was known as the Community Public Access Defibrillator Scheme. The cost of the rental was given as £1600 which included VAT. Ms. Doel stated that the Parish Council would be responsible for providing a metal cabinet to house the defibrillator and the cabinet must be connected to an electricity supply to provide heating to the defibrillator (to prevent the 'pads' from freezing). The cost of an unlocked cabinet was given as £700 (inclusive of VAT). She commented that it is possible to use a locked cabinet instead although her preference was for an 'easy access' unlocked one. She explained how the defibrillator can be accessed whether in a locked or unlocked cabinet and the means of operating the defibrillator. Ms Doel gave her contact details and invited the Parish Council to contact her if more information was required.

Her presentation was followed by a Question and Answer session.

The Chairman thanked Ms. Doel for her presentation.

3. Minutes of the Ordinary Parish Council Meeting held on 17 September 2014.

The minutes were agreed as a true and accurate record. The Chairman signed the minutes.

4. Neighbourhood Policing.

PC Thomas of the Neighbourhood Policing Team reported the following incidents:

- A Barn fire at which two persons were observed on CCTV running from the scene.
- A wheel stolen from a Land Rover at Spelt Lane.
- An Irish male was acting suspiciously at Coldharbour.
- A ladder was stolen from Semington Village Hall.
- Power tools and a Mountain Bike were stolen from a detached garage at Seend.
- A hedge-trimmer and other power tools were stolen during daylight hours from Brook

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House.

There were no matters raised by councillors.

5. Adjournment.

The Chairman adjourned the meeting for members of the public to raise any matters of interest. The meeting then reconvened.

6. Wiltshire Council Report.

Cllr. Seed apologised for missing recent Parish Council meetings but this was unavoidable owing to other commitments – primarily because of the Melksham Area Board meetings that were held on the same date and time as the Parish Council meetings.

He stated that there is Area Board grant funding available and he invited the Parish Council to consider possible grant applications. He added that the grant criteria had now been tightened and this should now enable the more fanciful applications to be rejected.

Cllr. Seed commented that there had been a number of matters that he had been discussing with the travellers at Littleton including 'access issues'.

Cllr. Smyth thanked Cllr. Seed for his support in respect of a number of planning applications relating to Semington – especially those relating to travellers.

7. Planning.

a. The Council noted the status of the following extant planning applications:

14/07713/FUL	51 Littlemarsh	Demolition of existing dwelling and erection of replacement dwelling with detached double garage.	Pending
14/07757/FUL	15 Church Street	Side extension to ground and first floors	Approved

b. The Parish Council examined the following planning application received after 7 October 2014 and **resolved** to send comments to Wiltshire Council as shown, in italics:

14/09318/ADV	Littleton Roundabout	4 free standing non illuminated sponsorship signs	NEW
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The Parish Council has no objections to this proposed development.

c. Cllr. Scott reported that the Final Report of the Rural Housing Needs Survey had now been issued and that he had contacted Wiltshire Council, Julie Newitt to enquire how the results of this survey would be used. He stated that Ms. Newitt had stated the following written statement (shown in italics):

When survey reports are completed they are placed on the Council website: <http://www.intelligentnetwork.org.uk/planning-housing> and are public accessible documents. The information in the report can be used to provide advice/ information regarding current affordable housing need - as it states in the report, it is part of the information which would be considered (eg: we would also consider current Housing Registered statistics/wider market assessments/current affordable housing stock levels and relet information, as well as any other planning proposals/applications which have come into the planning system etc etc when considering future neighbourhood planning/identifying future affordable housing need and considering planning applications.

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d. The Council noted the representations by members of the public during the Adjournment relating to the Car Boot Sales near to Newhouse Farm. Councillors decided that this matter had been fully discussed and that there was nothing else to add at this stage.

8. Finance.

a. The Clerk reported that the current financial position at 15 October 2014 was as follows:

Lloyds A/C 2149025

Bank Statement	£	10,573.61
31 July 2014		
Total:	£	10,573.61

Credits (1 August 2014 to 31 August 2014):

None	£	-
Total:	£	-

Debits (1 August 2014 to 31 August 2014):

Clerk's Salary (July)	£	284.67
HMRC PAYE Month 5	£	114.00
Semington Social Club	£	100.00
Total:	£	498.67

Balance at 31 August 2014:

£ 10,074.94

Credits (1 September 2014 to 31 September 2014):

HMRC PAYE Month 5	£	114.00
Total:	£	114.00

Debits (1 September 2014 to 30 September 2014):

Clerk's Salary (August)	£	284.67
Clerk's Expenses (July)	£	21.29
Clerk's Expenses (August)	£	27.01
HMRC PAYE Month 6	£	113.60
Total:	£	446.57

Balance at 30 September 2014:

£ 9,742.37

Credits (1 October 2014 to 15 October 2014):

R P Coleman HMRC/PAYE (Month 6)	£	113.60
Total:	£	113.60

Debits (1 October 2014 to 15 October 2014):

Clerk's Salary (September)	£	284.67
Total:	£	284.67

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Balance at 6 October 2014:

	£ 9,571.30
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Minus Semington War Memorial Monies Remaining:

	£ 612.17
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Parish Council Balance at 6 October 2014:

	£ 8,959.13
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Lloyds A/C 7754288

Bank Statement

	£ 7,593.98
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30-Jun-14

Credits

Interest (Approx)

	£ 0.30
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Interest (Approx)

	£ 0.30
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Interest (Approx)

	£ 0.30
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Interest (Approx)

	£ 0.28
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	£ 1.18
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Debits

None

	£ -
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	£ -
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Balance at 15 October 2014:

	£ 7,595.16
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Total Balance in hand at 15
October 2014:

	£ 16,554.29
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Payments to be authorised (15 October 2014).

Clerk's Salary (October)

	£ 284.67
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Office Expenses (September)

	£ 12.41
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R P Coleman HMRC/PAYE (Month 7)

	£ 114.00
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R Heard (Memorial Invoice)

	£ 33.99
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TOTAL:

	£ 445.07
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Donations/Subscriptions to be considered (15 October 2014).

None

	£ -
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TOTAL:

	£ -
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b. The Council **resolved** to make all the payments under 'Payments to be authorised' above including a payment of £33.99 to Mr Ray Heard for the War Memorial/First World War Commemoration collage, £450 for the hire of the Village Hall and £40 to Mr Les Hiscocks for a contribution towards the fuel that he has used undertaking grass cutting..

9. Highways/Environment.

a. Cllr. Smyth stated that he had met up with the Wiltshire Council Highways and Streetscene Focal Point, Stuart Renfrew, and that there was to be a Community Day next week and tasks to be undertaken include applying weed killer to the many weeds on the pavements and clearing the

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Roger Coleman
Clerk to Semington Parish Council

Chairman's Signature _____

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footpath on the south side of the A361 opposite to The Turnpike (in the Trowbridge direction) – between the roundabout and the Bus Stop.

Cllr. Robinson requested Cllr. Smyth to ask Mr Renfrew to attend to a potentially dangerous oak tree branch in the High Street near to St Georges Road and the Bus Stop.

Cllr. Smyth also highlighted that the footpath at St Georges Road needed the brambles clearing. He added that following extensive research, Wiltshire Council had accepted responsibility for the hedge that borders the footpath that runs alongside the Village Hall. The Parish Council **resolved** that Mr Renfrew be instructed to take the necessary action and to prune it back to sensible height – around 5ft.

Cllr. Rimmer highlighted that the footpath alongside the church needed attention – it was overgrown with nettles.

Cllr. Bowyer requested that the Parish Council obtains new Neighbourhood Watch signs for the village. The Council **resolved** that six signs be purchased at a cost not exceeding £105.

The Parish Council thanked Councillors Bowyer and Smyth for undertaking a Litter Pick in the village.

b. Cllr. Robinson stated that had contacted Wiltshire Council in relation to possible road safety improvements on the A361 road at Semington and that Wiltshire Council would not support any further safety improvements. He confirmed that he had informed the parishioners who had originally raised the matter.

c. Cllr. Bowyer requested that the Parish Council obtains new Neighbourhood Watch signs for the village. The Council **resolved** that six signs be purchased at a cost not exceeding £105.

10. Melksham Community Area Board/Community Area Transport Group Meetings.

There was nothing to report.

11. World War 1 Commemorations/Semington War Memorial.

Cllr. Rimmer stated that he had now received a quotation for the supply of a stone plaque for the commemorative oak from James Long (Stonemasons) and that the quotation was for £220. The Parish Council **resolved** that an order be placed for the plaque at the quoted price of £220.

12. Wilts & Berks Canal.

Cllr. Smyth stated that there was nothing new to report.

13. Tennis Court.

There was nothing to report.

14. Any Other Business.

The Chairman asked that the acquisition of a Community Defibrillator be placed on the Agenda for the next meeting.

15. Date of Next Meeting.

The Council noted the date of the next Ordinary Parish Council meeting thus:

- 19 November 2014.

Note.

Following discussions with the Secretary of the Village Hall Management Committee after the meeting the following dates were agreed for Parish Council meetings:

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17 December 104(Provisional).

14 January 2015 (NOT 7 January 2015 as previously advised).

18 February 2015.

25 March 2015.

22 April 2015.

20 May 2015.

17 June 2015.

The meeting concluded at 10.05pm.

R Oglesby
Chairman, Semington Parish Council

19 November 2014