

SEMINGTON PARISH COUNCIL

Minutes of the meeting held on 23 November 2016 at 8.00pm in the Village Hall

Present.

Councillor Robert Oglesby (Chairman) and Councillors P Bowyer, K Lockwood, S Rimmer, R Robinson, W Scott, P Smith, B Smyth, C Wade and the Clerk, Roger Coleman.

Wiltshire Council, Cllr. J Seed attended.

There were three members of the public present initially.

1. **Apologies.**

Apologies for non-attendance were received from PCSO Helen Wilson of the Community Policing Team.

2. **Declaration of Interests.**

Cllr. Lockwood declared an interest in planning application 16/06564/OUT. There were no other interests declared.

3. **Minutes of the Ordinary Parish Council Meeting held on 12 October 2016.**

The minutes were agreed as a true and accurate record. The Chairman signed the minutes.

4. **Community Policing.**

PCSO Helen Wilson had sent a written report to the Clerk prior to the meeting that the Clerk had sent to all councillors. The Clerk summarised the main points in the report relating to local incidents for the benefit of the meeting.

This report relating to 'Local Crimes' is reproduced in full below, shown in italics:

CURRENT PRIORITIES/ SERIES/ EXCEPTIONS

Crime exceptions are where the number of crimes of a specific type exceeds the set threshold.

There were no exceptions last month although the north area saw a slight increase in Theft offences and the south saw an increase in criminal damage. The overall number of offences remains low.

No current issues with Burglaries.

The force as a whole saw an increase in thefts from vehicles. Please remember to lock your car and to not leave items on display, particularly overnight or when parking in isolated locations.

LOCAL CRIMES

22/09/2016 – Transport RTC, Semington A361 - 3 vehicle collision; slight injury .

06/10/2016 – Transport RTC, Semington Crematorium – no injuries.

17/10/2016 – Transport RTC, Semington A361 – RTC Injury.

For a detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

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Community Coordinator Pc 1140 Hough : mark.hough@wiltshire.pnn.police.uk

Deputy Sector Head Ps 1801 Louis McCoy : louis.mccoy@wiltshire.pnn.police.uk

Sector Head Insp 2517 Brain : james.brain@wiltshire.pnn.police.uk

Cllr. Oglesby stated that there had been a non-injury road traffic collision opposite the school in Pound Lane that had not been reported by the CPT and Cllr. Lockwood reported that the parking of vehicles in Pound Lane opposite the school continued to cause a major problem. Cllr. Scott commented that there was a significant discrepancy between the events reported by the CPT and those recorded in the 'detailed breakdown of crimes in your area' accessed by the www.police.uk website.

Cllr. Smyth stated that he had a number of concerns relating to the circulated full report from the Community Policing Team (CPT) and that he would be contacting the CPT Team Coordinator for clarification on a number of points including those raised by Cllr. Scott.

5. Adjournment.

The Chairman adjourned the meeting.

The Chairman invited members of the public present to raise any points of interest and concern.

The Chairman then reconvened the Parish Council meeting.

6. Wiltshire Council Report.

Cllr. Seed gave a brief report on the following topics:

- Air Ambulance planning application – Funding now made available via the LLIBOR fines.
- Planning applications including those recently refused.
- Neighbourhood Plans.
- Remembrance Day Services.
- Wiltshire Council Budget and Precept.
- Flooding in Wiltshire following the recent heavy rain.

7. Planning.

a. The Council noted the status of extant planning applications thus:

16/01678/OUT	Land at St Georges Road	Erection of up to 24 dwellings with associated access and parking and land for allotments (Reserved matters: Access.	Approved
16/05783/OUT	Land to the North of Pound Lane	The erection of 75 dwellings including 30% affordable homes, with ancillary public open space and play areas and access from Pound Lane (Outline Application relating to access).	Refuse
16/06564/OUT	Land North of 554 Canal Bridge	Outline application relating to access – Erection of two detached dwellings and new access.	Pending
16/06956/OUT	Land North of St George's Road	Outline Application – All Matters Reserved (Residential development of up to 72 units)	Refuse

b. The Parish Council **resolved** to send comments to Wiltshire in respect of the following planning application as shown (in italics):

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16/09699/FUL	Land opposite Outmarsh Farm, Semington Road	New home for the Wiltshire Air Ambulance Charitable Trust including administrative office space, operational offices, multifunctional training facilities and associated ancillary spaces. Operational uses to include hangar, secure medical storage, helipad, approach strip, fuelling and vehicle wash facilities.	NEW
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The Parish Council objects to this planning application because of the absence of any reference to the relocation of the existing Control Gate/No Through Road Barrier to a position detailed in the Parish Council comments submitted in relation to the earlier planning application 15/10766/OUT. The relocation of this gate/barrier to a point south (as far as is as practicable) of the proposed entrance to the Air Ambulance site is considered ESSENTIAL by the Parish Council in order to prevent traffic movement to the Air Ambulance site via the village (and the 'old' A350 road). You will note that Melksham Without Parish Council fully supports this comment and states that access to the application site should be from the north, using the A350 road.

c. There were no planning applications relating to Semington received after 15 November 2016.

d. The Clerk reported that he had been contacted by a Sean Lewis of Tetlow King Planning who wished to hire the Village Hall for a presentation on a proposed planning application in Melksham Without Parish. The Clerk stated that he had given him the contact details for Village Hall bookings and that he was told by Mr Lewis that the proposed planning application was at an embryonic stage and that it was too early to submit a planning application to Wiltshire Council.

8. Finance.

a. The Clerk reported that he had received the completed Annual Return for FY2015/16 from the External Auditor confirming that all matters were satisfactory and added that there were no matters that had to be brought to the attention of the Parish Council. He presented the Annual Return to the Chairman and Council to confirm this fact. On behalf of the Parish Council, the Chairman thanked the Clerk for his conscientiousness.

The Clerk reported that the current financial position at 23 November 2016 was as follows:

Lloyds A/C 2149025

Bank Statement 30 September 2016		£	17,154.29
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	Total:	£	17,154.29
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Credits (1 October 2016 to 31 October 2016):

HMRC PAYE Month 6		£	116.40
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	Total:	£	116.40
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Debits (1 October 2016 to 31 October 2016):

Clerk's Salary (September)		£	290.94
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Clerk's Expenses (September)		£	19.17
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HMRC PAYE Month 6		£	116.40
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Village Hall Hire		£	450.00
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St Georges PCC		£	500.00
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Total: £ 1,376.51

Balance at 31 October 2016:

£ 15,894.18

Credits (1 November 2016 to 23 November 2016):

None

£ -

Total: £ -

Debits (1 November 2016 to 23 November 2016):

Clerk's Salary (October)

£ 290.94

Total: £ 290.94

Balance at 23 November 2016:

£ 15,603.24

Minus Semington War Memorial Monies Remaining:

£ 375.99

Parish Council Balance at 23 November 2016:

£ 15,227.25

Lloyds A/C 7754288Bank Statement
30-Jun-16

£ 7,601.53

Credits

Interest	£	0.33
Interest	£	0.30
Interest	£	0.32
Interest (Approx)	£	0.30
Interest (Approx)	£	0.30
	£	1.55

Debits

None

£ -
£ -**Balance at 23 November 2016:**

£ 7,603.08

Parish Council Balance at 23 November 2016:

£ 22,830.33

Payments to be authorised (23 November 2016).

Clerk's Salary (November)	£	290.94
Office Expenses (October)	£	20.81
Grant Thornton Audit Fee	£	120.00

24 November 2016

Roger Coleman
Clerk to Semington Parish Council

Chairman's Signature _____

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R P Coleman HMRC/PAYE (Month 7)	£	116.40
R P Coleman HMRC/PAYE (Month 8)	£	116.40
TOTAL:	£	664.55

Donations/Subscriptions to be considered (23 November 2016).

None	£	-
TOTAL:	£	-

a. The Clerk presented the Council with the Financial Forecast dated 31 October 2016 (see below). The Council **resolved** that no action was necessary.

Financial Forecast at 31 October 2016

ITEM (Description)	Agreed Budget FY2016/17	Actual Expenditure 31-Oct-16	Estimated Expenditure FY2016/17
<u>Income:</u>			
Precept	12000	12000	12000
WC Grant (Information Boards)	0	530	530
Lloyds A/C 7754288 (Ex. St Georges Fund)	5	2	5
Lloyds A/C 2149025	0	0	0
Tennis Court Insurance	0	0	0
VAT Reclaim	386	386	386
Donations (War Memorial)	0	0	0
Tennis Court Maintenance Fund	0	0	0
Total Income	12391	12918	12921
<u>Expenditure:</u>			
Clerk Salary	3491	2327	3491
Expenses	250	137	250
Office Allowance	150	125	125
Tennis Court Insurance	0	0	0
Chairman	0	0	0
Hire Hall	500	464	464
Audit	230	100	230
Subscriptions	36	36	36
Insurance	800	706	706
Community (Section 137)	2250	790	1250
Projects (e.g. Tree/Bulb Planting/Information Boards)	500	1551	1000
War Memorial Project	376	0	0
Neighbourhood Plan	0	0	0
Training	0	0	0
Elections	1000	0	0
Tennis Court	1000	0	0
Ex-WC Functions	2500	0	0
	13083	6236	7552
Net Income	12391	12918	12921
Net Expenditure	13083	6236	7552
Surplus	-692	6682	5369

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Balance Carried Forward at 31 March 2016: (as per Annual Return FY2015/16)	£16,528.00	
Forecast Balance Carried Forward at 31 March 2017:	£21,897.00	
General Fund carried Forward at 31 March 2017:	£16,584.00	
Tennis Court Fund carried Forward at 31 March 2017:	£5,313.00	Approx
War Memorial Renovation:		
Balance Remaining (FY2016/17):	£376.00	

c. The Council **resolved** unanimously that in future councillors would receive Parish Council meeting Agendas and associated papers by e-mail.

d. The Council **resolved** to make all the payments under 'Payments to be authorised' above including a payments of £196 to Southview Nurseries for the Christmas tree.

9. Allotments.

Councillors commented that it was too early to decide on the development and management of the allotments because no building or preparatory work had yet been undertaken by Hannick Homes. The Clerk was asked to put this item on the agenda for the March 2017 meeting.

10. Highways/Environment.

a. Cllr. Smyth stated that in view of the refusal of Wiltshire Council to consider reducing the speed limit along the A361 road locally he would contact Wiltshire Police for A361 road accident data.

b. The Council noted the petition that it had received from a number of signatories in respect of car parking in High Street and the Clerk commented that he had reintroduced this as an Agenda item because he considered it necessary to seek a view from the Parish Council on the proposals contained within the petition before contacting Wiltshire Council. The Parish Council **resolved** that it did not support the introduction of double yellow lines and the erection of parking cones. Following further discussions the Parish Council **resolved** that the Clerk is to write to the petitioners to explain the decision of the Council and to invite them to write to Wiltshire Council directly if they wished to pursue the matter.

c. The Clerk confirmed that he had written to BT Payphones and to Wiltshire Council stating that the Parish Council wished to purchase the telephone kiosk opposite to the Village Hall. It was agreed that a notice be put in the Village Newsletter inviting parishioners to offer suggestions for its use.

d. Cllr. Wade confirmed that a Christmas tree had been purchased at a cost of £196 and that it had been delivered. It was agreed that a Working Party be formed and that the tree is erected at 2pm on Saturday 26 November. Cllr. Rimmer stated that he would investigate whether the use of a 'cherry picker' could be secured

e. Cllr. Scott reported that the Council had received a letter regarding the amount of litter in the village. Cllr. Robinson offered to undertake a 'litter pick'.

Cllr. Scott added that he had been contacted by a parishioner living at The Orchard complaining that owing to the recent rainfall her toilets were overflowing. He added that she had already informed Wessex Water. Councillors advised Cllr. Scott to invite her to contact Wiltshire Council and Cllr. Seed.

Cllr. Rimmer reported that there had been a recent tree planting exercise but some fifty trees still required to be planted. Cllrs. Scott, Smith and Rimmer commented that they would attempt to complete the planting the next day – 24 November commencing at 10am.

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11. Melksham Community Area Board/Community Area Transport Group Meetings.

Cllr. Robinson stated that he had attended the recent CATG meeting and that there were three issues relevant to Semington raised:

Independent Living Centre Direction sign.

Wiltshire Council had noted that the erection of this sign is supported by the Parish Council.

Speed limit on the A361 road.

Wiltshire Council was adamant that there would be no change to this speed limit because the current speed limits were based on a county-wide survey and analysis of speed limits on Classification A and B roads that was undertaken recently.

Safe crossing over the A361 road near to The Turnpike.

This received support from Wiltshire Council. Wiltshire Council is to investigate this further with a view to utilising the existing central reservation and introducing 'dropped kerbs'. Cllr. Robinson commented that some of the cost of the 'dropped kerbs' will fall to the Parish Council – possibly a third of the cost.

12. Wilts & Berks Canal.

Cllr. Robinson stated that he had been contacted by Mr McKenzie and questioned whether the Parish Council had examined the latest plans regarding the Melksham Link development. Cllr. Robinson had invited Mr McKenzie to give a presentation to the Parish Council when the new plans are available.

The Clerk was asked to renew his efforts to contact the Chairman of the Melksham Neighbourhood Plan Steering Group regarding representation on the Steering Group by Semington Parish Council. Cllr. Scott reiterated his view that such representation was essential.

13. Tennis Court.

Councillors reported that the hedge alongside the Tennis Court was very overgrown and that a Working Party was required to cut it back. The Clerk was asked to place this item on the Agenda for the next meeting.

14. Any Other Business.

Cllr. Robinson – Requested a sum not exceeding £25 for preservative oil for the Commemorative Bench.

Cllr. Smyth gave a description of the Tesco 'Bags of Help' Grant scheme and argued that it was not suited to Parish Council grant applications.

Cllr. Lockwood re-emphasized the parking problem near to the school.

15. Date of Next Meeting.

The Council proposed the following dates of the following meetings thus:

- 4 January 2017, commencing at 8pm – Ordinary PC Meeting.
- 8 February 2017, commencing at 8pm – Ordinary PC Meeting.
- 8 March 2017, commencing at 8pm – Ordinary PC Meeting.
- 12 April 2017, commencing at 8pm – Ordinary PC Meeting.

The meeting concluded at 10.05pm.

R A Oglesby
Chairman, Semington Parish Council

4 January 2017

24 November 2016

Roger Coleman
Clerk to Semington Parish Council

Chairman's Signature _____