

SEMINGTON PARISH COUNCIL

Minutes of the meeting held on 16 May 2018 at 8.30pm in the Village Hall

Present.

Councillors B Smyth (Chairman), P Bowyer, M Kasasian (from Agenda item 3), R Oglesby, S Rimmer, R Robinson, P Smith, C Wade and the Clerk, Roger Coleman.

Wiltshire Council, Cllr. J Seed attended (Part-time).

There were three members of the public present initially.

1. **Apologies.**

Apologies for non-attendance were received from Parish Councillor Cllr. W Scott and from PCSO Ledbury.

2. **Co-option of a New Member.**

The Council **resolved** unanimously to co-opt Mike Kasasian as a member of Semington Parish Council.

The newly co-opted member signed the Declaration Form which was countersigned by the Clerk. The Clerk advised Cllr. Kasasian that if he had disclosable interests to declare then these interests must be registered with the Wiltshire Council Monitoring Officer within twenty-eight days. The Clerk handed a copy of the Semington Parish Council Code of Conduct, the procedure for registering interests on-line and details of the interests to be registered to Cllr. Kasasian.

3. **Declaration of Interests.**

There were no interests declared by councillors.

4. **Minutes of the Ordinary Parish Council Meeting held on 18 April 2018.**

The Council **resolved** that the minutes were a true and accurate record. The Chairman signed the minutes.

5. **Community Policing.**

PCSO Ledbury had sent a written report to the Clerk prior to the meeting that the Clerk had sent to all councillors. This report is reproduced below (in italics). The Clerk read out the report in full.

ED13 Beat Code Monthly Report 2018

Poulshot

Report for April 2018
No reports

Bulkington

Report for April 2018
No reports

Keevil

Report for April 2018

11th An attempt to create a fraudulent bank transfer.

Steeple Ashton

Report for April 2018

18 May 2018

Roger Coleman
Clerk to Semington Parish Council

Chairman's Signature _____

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18th Violence against a person.

Great Hinton
Report for April 2018
No reports

Semington
Report for April 2018
No report

Seend
Report for April 2018
3rd Multiple hoax calls from Sells Green.
5th Heating fuel stolen from a residence in Steeple Ashton High Street.
11th Attempt to purchase goods with fake notes. Seend.

6. Adjournment.

The Chairman adjourned the meeting for the members of the public to raise any matters of interest. Following contributions from the public he reconvened the Parish Council meeting.

7. Wiltshire Council Report.

Cllr. Seed stated that there had been an appeal against the Enforcement Notice issued by Wiltshire Council against the travellers at Lansdowne, Littleton and that there was an existing enforcement notice in place with respect to the removal of shrubs and bushes.

8. Planning.

a. The Council noted the following status of extant planning applications:

18/02804/FUL Matthew Perks	29 High Street	Conversion of outbuilding to create ancillary (annexe) accommodation. Minor amendment to that approved under app.ref: 15/12704/FUL	Pending
18/02885/LBC Matthew Perks	29 High Street	Conversion of outbuilding to create ancillary (annexe) accommodation. Minor amendment to that approved under app.ref: 16/00054/LBC	Pending

b. There were no planning applications received after 8 May 2018.

c. The Council noted the Notification of Enforcement Appeal (APP/Y3940/C/17/3191874) and **resolved** to send the following comments to the Planning Inspectorate (shown in italics):

The Parish Council fully supports the enforcement action taken by Wiltshire Council and the Parish Council insists that the planning conditions that were a condition of the permission granted be strictly applied.

9. General Data Protection Regulations (GDPR).

Councillors noted the implementation date of 25 May 2018 and commented that the GDPR Policy had been adopted at the Annual Parish Council meeting.

10. Finance.

a. The Clerk reported that the current financial position at 16 May 2018 was as follows:

Lloyds A/C 2149025

Bank Statement £ 18,113.73
31 March 2018

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Total: £ 18,113.73

Credits (1 April 2018 to 30 April 2018):

HMRC PAYE Month 12	£	118.80
HMRC PAYE Month 1	£	118.40
WiltshireCouncil Precept (Part)	£	6,375.00
Total:	£	6,612.20

Debits (1 April 2018 to 30 April 2018):

Clerk's Salary (March)	£	296.79
Clerk's Expenses (March)	£	10.67
Zurich Municipal Insurance	£	776.99
Carer Support	£	125.00
HMRC PAYE Month 12	£	118.80
HMRC PAYE Month 1	£	118.40
Total:	£	1,446.65

Balance at 30 April 2018:**£ 23,279.28****Credits (1 May 2018 to 16 May 2018):**

None	£	-
Total:	£	-

Debits (1 May 2018 to 16 May 2018):

Clerk's Salary (April)	£	296.79
Total:	£	296.79

Balance at 16 May 2018:**£ 22,982.49****Minus Semington War Memorial Monies Remaining:**

£ 375.99

Parish Council Balance at 16 May 2018:**£ 22,606.50****Lloyds A/C 7754288**

Bank Statement	£	7,626.17
31-Mar-18		

Credits

11 April	Interest (Approx)	£	0.29
11 May	Interest (Approx)	£	0.40
		£	0.69

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Debits

None

	£ -
	£ -

Balance at 16 May 2018:

	£ 7,626.86
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Total Balance in Hand at 16 May 2018:

	£ 30,233.36
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Payments to be authorised (16 May 2018).

Clerk's Salary (May)	£ 296.79
Office Expenses (April)	£ 37.67
Clerk's Office Allowance	£ 150.00
HMRC PAYE Month 2	£ 118.80
Internal Audit Fee	£ 120.00
Wiltshire Wildlife Subscription	£ 36.00
Wiltshire Council (Road Works) Invoice	£ 5,000.00
TOTAL:	£ 5,759.26

Donations/Subscriptions to be considered (18 April 2018).

None

	£ -
TOTAL:	£ -

b. The Council **resolved** to make all the payments under 'Payments to be authorised' above including the payment of £5000 in full to Wiltshire Council – see Agenda item 11b below..

11. Highways/Environment.

a. It was confirmed that the Tasking Spreadsheet for the Parish Steward had been completed but that it appeared that the Steward had been required to undertake other duties e.g. pot-hole filling in lieu of normal Parish Steward duties.

b. The Council **resolved** that Wiltshire Council had fulfilled its obligations in respect of the A361 road safety work and that the Parish Council financial contribution of £5000 should be paid in full.

The Council **resolved** that the matter of 'screening' was for the attention of Wiltshire Council Highways Department and the Clerk was asked to inform Wiltshire Council and to inform the parishioner who raised the original query.

c. Cllr. Smith stated that work to refurbish the telephone kiosk is now continuing and it is currently being repainted. The Council **resolved** that a maximum of £175 be expended to obtain new translucent signs – similar design to the original 'Telephone' signs - for the kiosk but now showing 'Semington'.

d. The Council **resolved** that the subject of a new footway to be provided to facilitate those accessing the school should be referred to Wiltshire Council and Wiltshire Council invited to undertake a safety assessment to assess whether a new footway is required.

Cllr. Rimmer reported that there were bluebells in bloom in the wood at Littlemarsh.

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Roger Coleman

Clerk to Semington Parish Council

Chairman's Signature _____

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Cllr. Smyth confirmed that photographs had been taken of the existing daffodils in the village to enable new areas for planting to be identified.

The Parish Council agreed with the suggestion of Cllr. Robinson to invite a parishioner to plant out the flower troughs and tubs in the village. The Council **resolved** that the parishioner will be reimbursed for any costs incurred.

12. War Memorial.

There ensued a lengthy discussion on whether to add two new names to the existing War Memorial. The Council **resolved** that the names could be added subject to permission being granted by the respective families and subject to further research relating to the history of the two individuals concerned. The discussion also centred on whether those fallen in other wars – some of which preceded the erection of the War Memorial in 1918 – should be commemorated in some way. It was suggested that a dedicated page or pages on the Semington Village website may be an appropriate way forward. Councillors commented that the War Memorial required cleaning.

The Council **resolved** to ask Mr Ray Heard to undertake the necessary research.

Cllr. Rimmer reminded councillors that it was intended to plant trees in the village opposite to the crematorium to commemorate the ending of the First World War and the fallen of Semington. He proposed that oak trees be chosen at a cost of around £48/tree and that ten or twelve trees would be required. The Council **resolved** that this project should proceed with planting in the Autumn and Cllr. Rimmer was requested to 'reserve' the trees for collection/delivery at a later date.

The Clerk commented that a s96 Licence may be required for this project and was reassured that the planting would not be in the vicinity of the Esso pipeline. Cllr. Rimmer stated that he would discuss the project with Wiltshire Council – although earlier discussions with Wiltshire Council and a site visit had proved very encouraging – to see whether any additional authorisations were necessary.

13. Melksham Community Area Board/Community Area Transport Group Meetings.

There was no report.

14. Wilts & Berks Canal.

There was nothing reported in respect of current developments although councillors commented that action was being taken to restore the Melksham/Chippenham link.

15. Tennis Court and Wessex Close Play Areas.

Cllr. Smyth stated that he believed that a Working Party could clear the overgrown vegetation at Wessex Close Play Area.

16. Any Other Business.

There was nothing additional reported.

17. Date of Next Meeting.

The Council noted the following meeting dates thus:

13 June - Ordinary PC Meeting at 8 pm.

18 July - Ordinary PC Meeting at 8pm.

No meeting in August.

The meeting concluded at 10.02pm.

Brian Smyth
Semington Parish Council

13 June 2018

18 May 2018
Roger Coleman
Clerk to Semington Parish Council

Chairman's Signature _____