

SEMINGTON PARISH COUNCIL

DRAFT Minutes of the meeting held on 9 January 2019 at 8.00pm in the Village Hall

Present.

Councillors B Smyth (Chairman), M Kasasian, R Oglesby, R Robinson, S Rimmer, P Smith, C Wade and the Clerk, Roger Coleman.

Wiltshire Council Cllr. J Seed attended (Part-time).

There was one member of the public present initially.

1. **Apologies.**

Apologies for non-attendance were received from Parish Councillor W Scott and PCSO Maggie Ledbury.

2. **Declaration of Interests.**

There were no interests declared by councillors.

3. **Minutes of the Ordinary Parish Council Meeting held on 12 December 2018.**

The Council **resolved** that the minutes were a true and accurate record. The Chairman signed the minutes.

4. **Actions** (Refer to Action Grid dated 9 January 2019 – appended to these minutes).

5. **Community Policing.**

PCSO Ledbury of the Community Policing Team had sent the Clerk the December monthly report that he had subsequently sent to all councillors. The Clerk read out that part of the report that dealt with local issues and this, together with additional elements from the report, is reproduced below (in italics):

CRIME EXCEPTIONS DATA

These figures are based on an evaluation of data, over a two year rolling period. Using this data we can predict what figure is the average that should be reported in a specific month, and what are the higher and lower parameters that we may expect. Figures outside of these parameters are classed as 'Crime Exceptions'.

ED12 – Shaw, Whitley, Atworth, Broughton Gifford, Beanacre and Berryfields

December showed 38 reported crimes for the beat area, against the average of 34.2 offences for this same month over the last two years. The largest four crime groups that accounted for 87% of

ED12 crime are as follows :

Violence against the Person showed 22 reported crimes, compared to an average of 13.2 offences.

Criminal Damage showed 5 reported crimes, compared to an average of 7.4 offences.

Theft showed 3 reported crimes, compared to an average of 4.5 offences.

Burglary showed 3 reported crimes, compared to an average of 2.3 offences.

ED13 – Seend, Bulkington, Poulshot, Keevil, Semington, Great Hinton and Steeple Ashton

December showed 15 reported crimes for the beat area, against the average of 11.5 offences for this same month over the last two years. This is showing as a crime exception, as the number of offences is slightly higher than we would expect to see, however it is a minimal increase. The

largest four crime groups that accounted for 93% of ED13 crime are as follows :

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Violence against the Person showed 10 reported crimes, compared to an average of 4.2 offences.
 Offensive Weapon Offences showed 2 reported crimes, compared to an average of 1.5 offences.
 Drug Offences showed 1 reported crime, compared to an average of 1 offence.
 Public Order Offences showed 1 reported crimes, compared to an average of 1.3 offences.

CHARGES TO NOTE

Officers were called to a property in Broughton Gifford on the 24th December, after it was reported that a male had forced entry into a property and assaulted the occupant. Billy O'CONNOR, a 29 year old male from an address in Kingsdown Road, Trowbridge was arrested and charged with a number of offences relating to two separate incidents. He was charged with Assault ABH, Burglary Dwelling and Obstructing a Police Constable during the execution of their duty, in relation to the incident that occurred on the 24th December. He was also charged with Robbery and Possessing an offensive weapon in a public place, in relation to an incident that occurred in Bowmans Court, Melksham on the 24th November. Bail was denied, and he appeared before Swindon Remand Court on the 26th December. Billy O'CONNOR was remanded in Custody to appear before court on the 25th January 2019.

COMMUNITY POLICING PRIORITIES WITHIN YOUR AREA

WEEKLY TASKING MEETING

Inspector Andy FEE chairs a weekly internal "tasking meeting" where emerging community issues and concerns are raised and discussed for the whole West Wiltshire CPT area. From this meeting, priorities and actions are set and a tasking document produced. This involves developing strategies and the targeting of resources (including partner agencies) into tackling the issue or concern.

There were no priorities specifically for ED12 and ED13 for the month of December.

COMMUNITY SPEEDWATCH (CSW)

Every 2 weeks, 4 Community Speedwatch Schemes across West Wiltshire are selected by Leanne Homewood for CPT support (additional targeting, enforcement and patrols) to supplement the CSW team planned sessions. These are included in our weekly tasking document for action and update. All the results from the supplementary speed checks conducted are fed back to the relevant town and parish Councils in their individual Police Reports. The current Speedwatch Schemes being supported are as follows;

Throughout December West Wiltshire Community Policing Team focussed on the force wide Drink Drive campaign, and so whilst speed checks were completed the locations were not identified by the Community Speedwatch Team.

From January new locations will be identified.

LOCAL INFORMATION

ED13 Beat Code Monthly Report for January's Meetings 2019

December 2018 Figures

Poulshot

13th Serious assault – Barley Hill Lane.

Bulkington - No reports

Keevil - No reports

Steeple Ashton

16th Non-dwelling burglary – Steeple Ashton
 Oil and other items taken TVO £400

Great Hinton - No reports

Semington - No reports

Seend

29th 29yr old male from BOA arrested Drink Driving – Seend

29th Non- Injury – RTC – Damage to property - Seend

16 January 2019

Roger Coleman

Clerk to Semington Parish Council

Chairman's Signature _____

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29th

2 local males arrested for possession of an offensive weapon. – Seend

Sector Inspector – Inspector Andy Fee – andy.fee@wiltshire.pnn.police.uk

Sector Deputy – Sergeant James Williams – james.williams@wiltshire.pnn.police.uk

Community Coordinator – PC Charly Chilton – charlotte.chilton@wiltshire.pnn.police.uk

Cllr. Scott observed that some of the Neighbourhood Watch signs in the village were very faded and needed replacing. It was agreed to ask Cllr. Bowyer to check all the existing signs and to establish the procedure for obtaining replacements.

6. Adjournment.

The Chairman adjourned the meeting for the members of the public to raise any matters of interest. Following contributions from the public he reconvened the Parish Council meeting.

7. Wiltshire Council Report.

Cllr. Seed stated that he will continue to pursue the acquisition of an enforcement camera for the Bus Gate with Wiltshire Council and added that at the Wiltshire Air Ambulance Opening ceremony he had received support for this project from the Chairman of Melksham Without Parish Council although the nature of the ceremony prevented a wider discussion with other key stakeholders. Cllr. Seed reminded Semington parish councillors that this subject needed to be raised at the CATG meeting

In response to a question from Cllr. Oglesby, Cllr Seed commented that the increase to be imposed in the Council Tax by Wiltshire Council is likely to be around 3% for FY2019/20.

8. Planning.

- a. There were no planning applications received after 1 January 2019.
- b. There were no other planning matters raised.

9. Finance.

- a. The Clerk reported that the current financial position at 9 January 2019 was as follows:

Lloyds A/C 2149025

Bank Statement	£	18,566.78
30 November 2018		
Total:	£	18,566.78

Credits (1 December 2018 to 31 December 2018):

HMRC PAYE Month 8	£	129.20
Total:	£	129.20

Debits (1 December 2018 to 31 December 2018):

Clerk's Salary (November)	£	322.50
HMRC PAYE Month 8	£	129.20
HMRC PAYE Month 9	£	128.80
Clerk's Expenses (November)	£	27.59
Village Hall Hire	£	490.00
C Wade	£	7.96
Southview Nurseries	£	157.00

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R Robinson	£	59.20
Total:	£	1,322.25

Balance at 31 December 2018: **£ 17,373.73**

Credits (1 January 2019 to 9 January 2019):

HMRC PAYE Month 9	£	128.80
Total:	£	128.80

Debits (1 January 2019 to 9 January 2019):

Clerk's Salary (December)	£	322.50
Total:	£	322.50

Balance at 9 January 2019: **£ 17,180.03**

Minus Semington War Memorial Monies Remaining:

(Includes Donation of £38.50 from Mr R Heard - 14/11/18)

£ 434.49

Parish Council Balance at 9 January 2019

£ 16,745.54

Lloyds A/C 7754288

Bank Statement
31-Dec-18

£ 7,629.02

Credits

Interest (Approx)

£ 0.25

Debits

None

£ -

£ -

Balance at 9 January 2019:

£ 7,629.27

Total Balance in Hand at 9 January 2019:

£ 24,374.81

Payments to be authorised (9 January 2019).

Clerk's Salary (January) To be paid 1 February 2019	£	322.50
Office Expenses (December)	£	7.86
HMRC PAYE Month 10	£	129.20
SLCC Membership (£156/3) Individual Semington PC Membership - £89	£	52.00
TOTAL:	£	511.56

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b. The Parish Council **resolved** to adopt the following Budget for FY2019/20:

Semington Proposed Budget FY2019/2020

ITEM (Description)	Budget FY18/19 Agreed	Estimated FY18/19 31-Mar-19	Budget FY19/20 Proposed
<u>Income:</u>			
Precept	12750	12750	13000
Grants	0	0	0
Lloyds A/C 7754288 (Ex. St Georges Fund)	5	5	5
Lloyds A/C 2149025	0	0	0
Tennis Court Insurance	0	0	0
VAT Reclaim	250	229	200
Donations	0	139	0
Tennis Court Maintenance Fund	0	0	0
Total Income	13005	13123	13205
<u>Expenditure:</u>			
Clerk Salary	3664	3825	3940
Expenses	250	200	250
Office Allowance	175	150	175
Tennis Court Insurance	0	0	0
Chairman	0	0	0
Hire Hall	515	490	515
Audit	300	120	120
Subscriptions	89	76	76
Insurance	795	777	820
Community (Section 137) Projects (e.g. Tree/Bulb planting/Christmas Tree)	2250	3250	3500
Road Safety Improvements	1500	2250	2500
War Memorial Project	5000	5000	0
Neighbourhood Plan	376	376	0
Training	0	0	0
Elections	0	0	0
Tennis Court	2500	2500	2750
Ex-WC Functions	500	0	500
	0	0	0
	17914	19014	15146
Net Income	13005	13123	13205
Net Expenditure	17914	19014	15146
Surplus	-4909	-5891	-1941

Forecast Balance Carried Forward at 31

March 2019: £23,799.00

Annual Return (31/3/18) + Income (FY2018/19) - Expend (FY2018/19)

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Forecast Balance Carried Forward at 31

March 2020: £21,858.00
Forecast Balance (31/3/19) + Income (FY2019/20) - Expend (FY2019/20)

NOTE

Tennis Court Fund = £4300 approx (included in Forecast Balances)

- c. The Parish Council **resolved** to request a Precept of £13,000 for FY2019/20. This figure represented an increase of 2.43% over the Precept figure for FY2018/19.
- d. The Council **resolved** to make all the payments under 'Payments to be authorised' above.

10. Highways/Environment.

a. Cllr. Robinson stated that there had, yet again, been substantial fly-tipping at Littlemarsh and at the layby on the A361 towards Trowbridge. He added that he had contacted Wiltshire Council on each occasion and it had been cleared quickly by Wiltshire Council. Councillors commented that a long-term solution needed to be sought to prevent this fly-tipping and Cllr. Robinson added that there was clear evidence of a rat infestation at the latter site.

b. The subject of the Bus gate Enforcement camera and the associated actions were addressed under Agenda item 6. Cllr. Smyth remarked that it had not been possible to raise this subject with Wiltshire Police or the Air Ambulance personnel at the Opening ceremony because of a lack of opportunity occasioned by the nature of the Ceremony.

c. The Council noted the correspondence from a parishioner expressing concerns regarding the proposal to purchase a Memorial Bench and to locate it next to the Bus Stop opposite to the crematorium. These concerns were noted by the Council and following a fairly lengthy discussion, the Council decided that it was keen to continue with this project (as per the resolution at the last meeting) subject to the bench being an oak bench and it was noted that another parishioner had generously offered to purchase such a bench and to assist in its installation. The Council **resolved** to thank the parishioner and Cllrs. Robinson and Rimmer stated that they would visit the parishioner to thank him and to agree the details of the project. The Council **resolved** that it would be appropriate for a plaque containing details of the Commemorative Oaks to be erected in the Village Hall and it was agreed that such a proposal would be put to the Village Hall Management Committee for approval.

11. Melksham Community Area Board/Community Area Transport Group Meetings.

It was noted that the next CATG meeting is to be held on 7 February 2019 at Melksham Fire Station.

Cllr. Robinson stated that he would be attending this meeting and that he would raise the subject of the Bus Gate enforcement camera and would seek support for its acquisition including a financial contribution from Wiltshire Council. Cllr. Smith added that it was important to ensure that the CATG knew of the support from Cllr. Seed for the project and that it would also be appropriate to invite the Wiltshire Air Ambulance to make a financial contribution. The Chairman agreed to contact Wiltshire Air Ambulance regarding a contribution.

12. Wilts & Berks Canal.

There was nothing reported.

13. Tennis Court and Wessex Close Play Areas.

- a. The Chairman stated that he was awaiting receipt of information concerning possible future maintenance/repair costs.
- b. The Clerk re-stated that he has contacted Wiltshire Council regarding the unserviceable

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play equipment – the ‘Tornado’ – at Wessex Close and Wiltshire Council had confirmed that the Parish Council could pay for its repair and that the Parish Council should contact its contractor – Idverde – for its estimate for undertaking the repair. The Clerk stated that he was awaiting a reply from Idverde.

14. Any Other Business.

Cllr. Smyth – He gave a brief report on the Wiltshire Air Ambulance Opening Ceremony.

Cllr. Wade – He stated that the Christmas tree had been removed although there were still some lighting equipment that needed removal. He added that new lights, timer and connector would be required for the Christmas tree next year.

Cllr. Wade – He stated that the Wessex Stationary Engine Group has asked the Parish Council to support its application for Area Board Grant Funding. Councillors noted that such an application and similar ones would have to stand on their own merits and that such applications would not normally involve the Parish Council nor would the Area Board expect Parish Council endorsement.

15. Date of Next Meeting.

The Council noted the following meeting dates thus:

- 13 February 2019.
- 13 March 2019.

The meeting concluded at 9.35pm.

Brian Smyth
Semington Parish Council

13 February 2019

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ACTION TABLE – 9 January 2019

Serial	Meeting Date	Action No.	Completion Date	Actionee	Action	Progress	Open/ Closed
1	12/12/18 Para 3	1	14/12/18	Clerk	To provide Action Grid	Complete	Closed
2	12/12/18 Para 4	2	9/1/19	P Bowyer	Neighbourhood Watch Signs	New	Open
3	12/12/18 Para 6	3	14/12/18	B Smyth	Enforcement Camera	Not possible.	Closed
4	12/12/18 Para 6	4	Next Melksham CATG	R Robinson	Enforcement Camera & Register as 'an issue'.	In Hand	Open
5	12/12/18 Para 8b	5	14/12/18	Clerk	To make Payments	Complete	Closed
6	12/12/18 Para 9c	6	9/1/19	S Rimmer	Bench- Costed Proposals	Details given to councillors	Closed
7	12/12/18 Para 9d	7	July 2019	Clerk	Put 'Bulbs' on Agenda (July)	In Hand	Open
8	12/12/18 Para 10	8	14/12/18	Clerk	To write to Rector/Parishioner	Complete	Closed
9	12/12/18 Para 13a	9	9/1/19	B Smyth	To obtain T Court refurbishment cost	In Hand	Open
10	12/9/18 Para 12	10	9/1/19	All Cllrs	To View & Review Website content	Continuing	Open
11	14/11/18 Para 13b	1	20/12/18	Clerk	Play Equipment (Tornado) Repair	WC & Manufacturer contacted. Awaiting reply from WC contractor	Open
12	9/1/19 Para 9c	1	25/1/19	Clerk	To advise WC of required Precept	New	Open
13	9/1/19 Para 9d	2	13/2/19	Clerk	To make Payments	New	Open
14	9/1/19 Para 10c	3	13/2/19	Cllrs. Rimmer & Robinson	To contact parishioner – Memorial Bench	New	Open
15	9/1/19 Para 10c	4	13/2/19	Cllr. Wade	Plaque To speak to VHMC	New	Open
16	9/1/19 Para 11	5	13/2/19	Cllr. Smyth	To contact Air Ambulance - Enforcement Camera financial contribution.	New	Open

Note.

Closed Actions will be removed from the next Action Table.