

SEMINGTON PARISH COUNCIL

DRAFT Minutes of the meeting held on 13 February 2019 at 8.00pm in the Village Hall

Present.

Councillors B Smyth (Chairman), P Bowyer, M Kasasian, R Oglesby, R Robinson, S Rimmer, W Scott and the Clerk, Roger Coleman.

There were three members of the public present initially.

1. **Apologies.**

Apologies for non-attendance were received from Parish Councillors P Smith and C Wade and from PCSO Maggie Ledbury.

2. **Declaration of Interests.**

There were no interests declared by councillors.

3. **Minutes of the Ordinary Parish Council Meeting held on 9 January 2019.**

The Council **resolved** that the minutes were a true and accurate record. The Chairman signed the minutes.

4. **Actions** (Refer to Action Grid dated 13 February 2019 – appended to these minutes).

5. **Community Policing.**

PCSO Ledbury of the Community Policing Team had sent the Clerk the February monthly report that he had subsequently sent to all councillors. The Clerk read out that part of the report that dealt with local issues and this, together with additional elements from the report, is reproduced below (in italics):

CRIME EXCEPTIONS DATA

These figures are based on an evaluation of data, over a two year rolling period. Using this data we can predict what figure is the average that should be reported in a specific month, and what are the higher and lower parameters that we may expect. Figures outside of these parameters are classed as 'Crime Exceptions'.

ED12 – Shaw, Whitley, Atworth, Broughton Gifford, Beanacre and Berryfields

January showed 33 reported crimes for the beat area, against the average of 33.6 offences for this same month over the last two years. The largest four crime groups that accounted for 79% of ED12 crime are as follows :

Violence against the Person showed 15 reported crimes, compared to an average of 12.8 offences.

Criminal Damage showed 5 reported crimes, compared to an average of 7.3 offences.

Public Order showed 4 reported crimes, compared to an average of 2.5 offences.

Drugs showed 2 reported crimes, compared to an average of 1.9 offences.

ED13 – Seend, Bulkington, Poulshot, Keevil, Semington, Great Hinton and Steeple Ashton

January showed 21 reported crimes for the beat area, against the average of 12 offences for this same month over the last two years. This is showing as a crime exception, as the number of offences is slightly higher than we would expect to see, however it is a minimal increase. The largest four crime groups that accounted for 95% of ED13 crime are as follows :

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Vehicle Offences showed 7 reported crimes, compared to an average of 1.9 offences.
 Violence against the person showed 6 reported crimes, compared to an average of 4.5 offences.
 Burglary showed 4 reported crime, compared to an average of 1.8 offence.
 Theft showed 3 reported crimes, compared to an average of 2 offences.

ED13 Beat Code Monthly Report for February's Meetings 2019

January's Figures

Poulshot

11th Vehicle hit small wirey terrier sat in road. - Poulshot Road
 29th Non dwelling burglary 60+ Solar Panels taken – Poulshot

Bulkington

No reports

Keevil

15th Non dwelling burglary – Local Farm Goods TVO £8000 taken.

Steeple Ashton and Great Hinton

No reports

Semington

17th Theft from vehicle, Canal Bridge TVO £3700
 23rd Single vehicle RTC non-injury Semington Road
 26th Female arrested, BOP Berryfields.
 27th Male driver arrested in possession of Cannabis

Seend

7th Criminal damage caused by vehicle damaging fence causing a second vehicle to collide with debris – The Three Magpies.
 8th Report of theft of Charity money – Seend Cleeve
 19th 2 vehicle RTC 1 into the side of the Bell Pub.
 22nd Theft of bicycle from outside of the Barge Pub.
 25th Vehicle seized for no insurance – Seend High Street
 27th Non-dwelling burglary Caen hill marina- a quantity of bicycles stolen.
 28th Postman bitten by dog causing bruising – Church Street
 29th Unknown suspect has entered a vehicle and caused Criminal damage.

CHARGES TO NOTE

A 29 year old male was arrested and charged with Criminal Damage, following a domestic incident that occurred in the Bowerhill area, on the 20th January.

For a detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

Sector Inspector – Inspector James Williams – james.williams@wiltshire.pnn.police.uk
Community Coordinator – Pc Charly Chilton – charlotte.chilton@wiltshire.pnn.police.uk

Cllr. Bowyer stated that he had nothing to report.

6. Adjournment.

The Chairman adjourned the meeting for the members of the public to raise any matters of interest. Following contributions from the public he reconvened the Parish Council meeting.

7. Wiltshire Council Report.

In the absence of Cllr. Seed there was no report.

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Cllr. Oglesby asked the Clerk to request Cllr. Seed to give a report on the proposed Local Government Boundary changes recently promulgated by Wiltshire Council at the next Parish Council meeting.

8. Planning.

The following planning applications were received by the Parish Council and after examining the planning applications the Parish Council **resolved** to send comments to Wiltshire Council as shown (in italics):

19/00363/FUL	Cliffords, 29 High Street	Re-roofing of existing garden summerhouse	New
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The Parish Council has no objections to this proposed development.

19/00562/LBC	Cliffords, 29 High Street	Re-roofing of existing garden summerhouse	New
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The Parish Council has no objections to this proposed development.

- a. There were no planning applications received after 6 February 2019.
- b. Cllr. Scott reported that in respect of the Village Green application, Wiltshire Council legal officers had informed him that they would be appointing an Inspector to lead the enquiry, although no timescale had been given. He added that all references to the Great Lees Field had been removed from the latest Richborough Development List.

9. Finance.

- a. The Clerk reported that the current financial position at 13 February 2019 was as follows:

Lloyds A/C 2149025

Bank Statement	£	17,502.93
31 December 2018		

Total:	£	17,502.93
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Credits (1 January 2019 to 31 January 2019):

HMRC PAYE Month 9	£	128.80
HMRC PAYE Month 10	£	129.20

Total:	£	258.00
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Debits (1 January 2019 to 31 January 2019):

Clerk's Salary (December)	£	322.50
HMRC PAYE Month 10	£	129.20
Clerk's Expenses (December)	£	7.86

Total:	£	459.56
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Balance at 31 January 2019:

£	17,301.37
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Credits (1 February 2019 to 13 February 2019):

None	£	-
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Total: £ -

Debits (1 February 2019 to 13 February 2019):

Clerk's Salary (January)	£	322.50
SLCC Subscription	£	52.00

Total: £ 374.50

Balance at 13 February 2019:

£	16,926.87
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Minus Semington War Memorial Monies Remaining:

£	434.49
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(Includes Donation of £38.50 from Mr R Heard - 14/11/18)

Parish Council Balance at 13 February 2019

£	16,492.38
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Lloyds A/C 7754288

Bank Statement 31-Dec-18	£	7,629.02
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Credits

09-Jan-19	Interest (Approx)	£	0.26
09-Feb-19	Interest (Approx)		

£	0.51
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Debits

None	£	-
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£	7,629.53
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Balance at 13 February 2019:

Total Balance in Hand at 13 February 2019:

£	24,121.91
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Payments to be authorised (13 February 2019).

Clerk's Salary (February) To be paid 1 March 2019	£	322.50
Office Expenses (January)	£	8.42
HMRC PAYE Month 11	£	128.80
Codewater Solutions	£	120.00

TOTAL: £ 579.72

b. The Council **resolved** not to make a donation to the Wessex Steam Engine Club and that it would be inappropriate for the Parish Council to participate on the Grant Aid application.

c. The decision whether to transfer funds to the Tennis Court Maintenance A/C and the amount, if any, to be transferred was deferred until a subsequent meeting. The Chairman stated that he is continuing to seek this information from the contractor.

d. The Parish Council **resolved** that the Parish Council Vice-Chairman (Cllr. P Smith) be

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invited to represent the Parish Council at this event.

e. The Council **resolved** to make all the payments under 'Payments to be authorised' above.

10. Highways/Environment.

a Cllr. Oglesby commented that it appeared that some work was being undertaken at the Salt Tip related to providing better weather protection for the salt.

Cllr. Rimmer stated that following a request to Wiltshire Council the Grit Bins in the village had been refilled. The Clerk was asked to include this as a regular item on the Agenda for the October Parish Council meetings.

Cllrs. Smyth and Robinson stated that they would survey the pathways in the village, following related correspondence from Wiltshire Council, and identify any that required attention that Wiltshire Council had failed to identify. In particular, the pathway from the roundabout to The Knapps was suggested as a possible candidate.

Cllrs. Smyth and Scott agreed to survey the village for possible Parish Steward tasks.

b. The Chairman stated that he had attempted to contact the Operations Manager, Wiltshire Air Ambulance several times, without success in order to discuss the proposal to install an Enforcement Camera. The Clerk was requested to write to the Operations Manager explaining the intention to install an Enforcement Camera and to seek a financial contribution from the Air Ambulance.

The discussion on the subject of the Bus Gate Enforcement camera is shown under Agenda item 12 'Melksham Community Area Board/Community Area Transport Group Meetings'.

c. The Chairman stated that the proposal for a Memorial Plaque explaining the Commemorative tree planting had still to be put to the Village Hall Management Committee for approval.

d. Cllr. Rimmer explained that he had undertaken considerable research on bench seats and that there were various designs that may prove suitable. He added that he had sent these details to all councillors commenting that an oak bench would cost in the order of £350 to £500 plus any delivery charges. There ensued a lengthy discussion on the subject and it was agreed that a small Working Party comprising Cllrs. Robinson, Scott, Kasasian and Rimmer should examine the various designs and make recommendations regarding the bench at the next Parish Council meeting. Meanwhile, the Council **resolved** that oak was the preferred material.

e. Cllr. Rimmer confirmed that following discussions with a parishioner, the parishioner had offered to construct the base for the bench seat as a gesture of goodwill. Cllr. Rimmer added that he had written to Wiltshire Council regarding this project to ensure that Wiltshire Council had no objections to the installation of the bench and that he was awaiting a reply.

11. Semington Village Website.

Councillors stated that the Parish Council information was up to date on the website but other information was grossly out of date and often irrelevant. Cllr. Scott observed that the only photo on the website showed historical fly-tipping and the photo and the associated commentary gave a very distorted view of the village. He suggested that there were many positive messages regarding the village that could, and should, be posted on the website. The general view expressed by councillors was that as it was a Village website – not a Parish Council one – Village organisations should be encouraged to send copy to the webmaster on a regular basissomething that was not done at present. The Chairman agreed to include a plea for these contributions in his report to be published in the Village Newsletter. It was agreed that a Website Working Party be formed – comprising the same members as for the bench Working Party with a view to identifying the possible content of the Village Website and the means of encouraging local organisations to

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participate. It was agreed that their findings would be presented at the next Parish Council meeting.

12. Melksham Community Area Board/Community Area Transport Group Meetings.

Cllr. Robinson confirmed that he had raised the subject of the Bus Gate Enforcement Camera at the CATG meeting and although the CATG confirmed support for the project it stated that it would not be able to make a financial contribution. He added that Cllr. Seed had indicated that there may be alternative sources of financial support. Councillors commented that at previous Parish Council meetings Cllr. Seed had indicated that Wiltshire Council would have ownership of this project and not the Parish Council as it now appeared that the Parish Council had sole responsibility. Cllr. Robinson agreed to discuss this matter with Cllr. Seed.

Cllr. Robinson stated that a camera would cost in the region of £600 to £1800 and that it had to be capable of reading front and rear number plates and pole mounted in a suitable position by an approved contractor and supplied with electrical power. He added that the biggest hurdle would be the collection and analysis of the data - all of which was subject to Data Protection requirements – and the imposition and collection of any penalties. He stated that these latter actions could only be undertaken by Wiltshire Police. The Clerk was asked to contact Wiltshire Police and to seek its views regarding the use of such a camera. The Clerk added that he would also seek the statistics relating to the number of Fixed Penalty Notices issued to date at the Bus Gate as a result of the various police patrols.

13. Wilts & Berks Canal.

There was nothing reported.

14. Tennis Court and Wessex Close Play Areas.

a. The Chairman stated that he was awaiting receipt of information concerning possible future maintenance/repair costs.

b. The Clerk re-stated that he has contacted Wiltshire Council regarding the unserviceable play equipment – the ‘Tornado’ – at Wessex Close on a number of occasions and that he had also contacted Idverde – for its estimate for undertaking the repair. The Clerk stated that he was awaiting a reply from Idverde.

15. Any Other Business.

Cllr. Oglesby stated that he was currently having discussions to secure the future of the Post Office at Semington.

16. Date of Next Meeting.

The Council noted the following meeting dates thus:

- 13 March 2019.
- 10 April 2019.

The meeting concluded at 10.00pm.

Brian Smyth
Semington Parish Council

13 March 2019

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ACTION TABLE – 13 February 2019

Serial	Meeting Date	Action No.	Completion Date	Action e	Action	Progress	Open/ Closed
2	12/12/18 Para 4	2	13/3/19	P Bowyer	Neighbourhood Watch Signs	In Hand	Open
7	12/12/18 Para 9d	7	July 2019	Clerk	Put 'Bulbs' on Agenda (July)	In Hand	Open
9	12/12/18 Para 13a	9	13/3/19	B Smyth	To obtain T Court refurbishment cost	In Hand	Open
10	12/9/18 Para 12	10	13/3/19	All Cllrs	To View & Review Website content	See Serial 23	Closed
11	14/11/18 Para 13b	1	13.3.19	Clerk	Play Equipment (Tornado) Repair	WC & Manufacturer contacted. Awaiting reply from WC contractor	Open
15	9/1/19 Para 10c	4	13/3/19	Cllr. Wade	Plaque To speak to VHMC	New	Open
16	9/1/19 Para 11	5	13/3/19	Cllr. Smyth	To contact Air Ambulance - Enforcement Camera financial contribution.	See Serial 21	Closed
17	13/2/19 Para7	1	13/3/19	Clerk	To contact Cllr. Seed-LGB Briefing	New	Open
18	13/2/19 Para10a	2	October 2019	Clerk	To put Grit Bins on Agenda (October)	New	Open
19	13/2/19 Para 10a	3	13/3/19	Cllrs. Smyth, Robinson	To survey pathways and report to WC	New	Open
20	13/2/19 Para 10a	4	13/3/19	Cllrs. Smyth, Scott	To survey village – Tasks for Parish Steward	New	Open
21	13/2/19 Para10b	5	13/3/19	Clerk	To write to Air Ambulance – Camera Financial contribution	New	Open
22	13/2/19 Para10d	6	13/3/19	Cllrs. Robinson, Scott, Kasasian, Rimmer	To decide on design of Bench	New	Open
23	13/2/19 Para 11	7	13/3/19	Cllrs. Robinson, Scott, Kasasian, Rimmer	To review website	New	Open
24	13/2/19 Para 12	8	13/3/19	Cllr. Robinson	To discuss Bus Gate with Cllr. Seed	New	Open
25	13/2/19 Para 12	9	13/3/19	Clerk	To discuss Bus Gate camera with Wiltshire Police	New	Open

Note.

Closed Actions will be removed from the next Action Table.