

# SEMINGTON PARISH COUNCIL

## Minutes of the meeting held on 12 June 2019 at 8.00pm in the Village Hall

### Present.

Councillors R Oglesby (Acting Chairman), P Bowyer, M Kasasian, S Rimmer, W Scott and the Clerk, Roger Coleman.

There were four members of the public present initially.

Immediately prior to the meeting and in the absence of the Chairman and Vice-Chairman of the Parish Council, Cllr. Oglesby was elected unanimously as the Chairman for the meeting.

### 1. **Apologies.**

Apologies for non-attendance were received from Parish Councillors B Smyth (Chairman), P Smith (Vice-Chairman), C Wade, Wiltshire Council Cllr. J Seed and PCSO Maggie Ledbury.

### 2. **Declaration of Interests.**

There were no interests declared by councillors.

### 3. **Minutes of the Annual Parish Council Meeting held on 15 May 2019.**

The Council **resolved** that the minutes were a true and accurate record. The Chairman signed the minutes.

### 4. **Minutes of the Ordinary Parish Council Meeting held on 15 May 2019.**

The Council **resolved** that the minutes were a true and accurate record. The Chairman signed the minutes.

### 5. **Actions.**

The format for the Action Grid appended to these minutes was adopted by the Council.

### 6. **Community Policing.**

a. PCSO Ledbury of the Community Policing Team had sent the Clerk the May monthly report that he had subsequently sent to all councillors. The Clerk read out that part of the report that dealt with local issues and this is reproduced below (in italics):

#### **ED13 Beat Code Monthly Report for Junes' Meeting 2019**

*Poulshot*

*11<sup>th</sup>*

*Public Order – The Green*

*15<sup>th</sup>*

*Verbal Assault – The Green*

*Bulkington*

*No Reports.*

*Keevil*

*No Reports.*

*Steeple Ashton*

*6<sup>th</sup>*

*2 Vehicle RTC minor injury – Edington Road*

*Great Hinton*

*20<sup>th</sup>*

*Burglary reported – No Evidence*

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*Semington*

5<sup>th</sup> *Neighbour Dispute – Turnpike Close*

*Seend*

4<sup>th</sup> *Road Rage – Dial Close*

4<sup>th</sup> *Street Warning given for drugs – A361*

7<sup>th</sup> *Hoax Caller – Seend*

28<sup>th</sup> *Malicious communications – Sells Green*

28<sup>th</sup> *Violence against a person – The Barge Seend*

*For a detailed breakdown of the crime in your area visit...*  
<https://www.police.uk/wiltshire/>

**Sector Inspector – Inspector Andy Fee – [andy.fee@wiltshire.pnn.police.uk](mailto:andy.fee@wiltshire.pnn.police.uk)**

**Community Coordinator – Pc Charly Chilton – [charlotte.chilton@wiltshire.pnn.police.uk](mailto:charlotte.chilton@wiltshire.pnn.police.uk)**

## End of Report.

The Clerk stated that the Chairman of the Parish Council Cllr. Smyth and PCSO Ledbury had met recently and had discussed a range of issues. The Chairman sent the following written report to the Clerk (shown in italics):

*We had a general discussion about the bus gate and cameras and I brought her up to date on the situation. I also spoke to her about the incident at the Village Hall where the planters were thrown over the fence into the neighbour's garden. She confirmed that if CCTV were to be installed then it is likely to be sufficient for them to prosecute (although in certain circumstances like mental illness this may not be straightforward). I passed her details on to the Village Hall Committee to enable contact to be made directly.*

*We also talked about the incident at Littlemarsh where it was alleged two cars were stolen in broad daylight. PCSO Ledbury explained to me that after a police operation to recover stolen cars locally they also recovered two stolen cars that had been "hidden" amongst the parked cars at Littlemarsh. It was in fact the police recovery contractors that the witness saw loading the cars onto the transporter. The car belonging to the local employee that had been stolen from the same location was a separate incident on a different day.*

The Clerk confirmed that he had written again to the Police & Crime Commissioner (P&CC) to seek an answer to the original letter that had focused on the lack of visibility of, or engagement with, the Community Policing Team and to seek an answer to whether or not any improvement to the existing policing model was proposed. The Clerk commented that Cllr. Seed had also raised this issue with P&CC and Assistant Chief Constable Gavin Williams at the recently held Police and Crime Panel.

b. Cllr. Bowyer stated that there were now a total of eight Neighbourhood Watch signs that needed replacement in the village and he had still to confirm whether or not the replacement cost of £30 per sign included affixing the new signs. Cllr. Bowyer was asked to investigate obtaining grant aid from Wiltshire Council for these signs and if it were possible to make a grant application. The Clerk suggested that he may wish to contact Cllr. Seed regarding grant applications. The Clerk was asked to put this subject on the Agenda for the next meeting.

## **7. Adjournment.**

The Chairman adjourned the meeting for the members of the public to raise any matters of interest.

13 June 2019

Roger Coleman

Clerk to Semington Parish Council

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He then reconvened the Parish Council meeting.

## 8. Wiltshire Council Report.

In the absence of Cllr. Seed there was no report.

## 9. Planning.

a. The Council noted the status of the following planning applications:

19/02147/OUT	Land North of St Georges Road, Semington	Residential development of up to 26 dwellings (of which 50% would be affordable) with associated car parking, access, internal roads, public open space (including retention of the existing WW2 Pill Box), landscaping, drainage and other associated infrastructure (Outline application with all matters reserved).	Pending
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b. The following planning application was examined by the Parish Council and the Council **resolved** to send comments to Wiltshire Council as shown (in italics):

19/04362/FUL Jemma Foster	Mobile Home, Aidans Field Farm, Devizes Road BA14 6JD	Erection of an agricultural workers dwelling	New
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*The Parish Council has no objections to this proposed development provided the dwelling referred to above is occupied by an agricultural worker.*

c. There were no planning applications received after 5 June 2019.

d. Cllr. Scott stated that no date had yet been set for the Village Green Enquiry.

## 10. Finance.

a. The Clerk reported that the current financial position at 12 June 2019 was as follows:

### Lloyds A/C 2149025

Bank Statement  
30 April 2019

£ 22,170.62

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Total: £ **22,170.62**

### **Credits (1 May 2019 to 31 May 2019):**

HMRC PAYE Month 1

£ 128.80

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Total: £ **128.80**

### **Debits (1 May 2019 to 31 May 2019):**

Clerk's Salary (April)

£ 322.50

Clerk's Expenses (April)

£ 6.90

Clerk's Back Pay (1/4/19 to 30/4/19)

£ 12.64

Clerk's Office Allowance

£ 150.00

HMRC PAYE Month 2

£ 140.00

ShredIt

£ 31.71

Internal Audit Fee

£ 120.00

Zurich Municipal Insurance

£ 797.04

St Georges PCC

£ 135.00

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Total: £ **1,715.79**

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**Balance at 31 May 2019:**

	<b>£ 20,583.63</b>
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**Credits (1 June 2019 to 12 June 2019):**

HMRC PAYE Month 2

	£ 140.00
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Total:	£ 140.00
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**Debits (1 June 2019 to 12 June 2019):**

Clerk's Salary (May)

	£ 335.12
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Total:	£ 335.12
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**Balance at 12 June 2019:**

	<b>£ 20,388.51</b>
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The remaining War Memorial Donations of £434.49 were donated to the Centenary Memorial Bench (Cost £533.99) – refer to Agenda item 10c.

**Parish Council Balance at 12 June 2019**

	<b>£ 20,388.51</b>
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**Lloyds A/C 7754288**

Bank Statement

31-Mar-19

	£ 7,634.38
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**Credits**

09-Apr-19

Interest (Approx)

	£ 0.35
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09-May-19

Interest (Approx)

	£ 0.35
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09-Jun-19

Interest (Approx)

	£ 0.32
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	<b>£ 1.02</b>
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**Debits**

None

	£ -
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	<b>£ -</b>
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**Balance at 12 June 2019:**

	<b>£ 7,635.40</b>
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**Total Balance in Hand at 12 June 2019:**

	<b>£ 28,023.91</b>
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**Payments to be authorised (12 June 2019).**

Clerk's Salary (June) To be paid 1 July 2019

	£ 335.12
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Office Expenses (May)

	£ 49.53
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HMRC PAYE Month 3

	£ 133.20
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Village Hall Hire 2019

	£ 490.00
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Shred-It (Final Statement) Shared

	£ 3.17
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<b>TOTAL:</b>	<b>£ 1,011.02</b>
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- b. The Council **resolved** to make all the payments under 'Payments to be authorised' above.
- c. The Council **resolved** to transfer the remaining Memorial Funds (£434.49) to the Commemorative Centenary bench purchase with immediate effect.
- d. The Council **resolved** to promote the Clerk to Scale Point 27 with effect from 1 June 2019.

### 11. Highways/Environment.

- a. There were no highways/environmental issues that had been reported to Wiltshire Council.
- b. The Parish Council noted the action that had been taken by a parishioner regarding the inspection of local Public Rights of Way and thanked him for his detailed and comprehensive report that he had sent to Wiltshire Council and copied to the Parish Council. Councillors noted that the report and associated map identified rights of way that needed attention if they were to be brought into regular use again by parishioners. Concern was expressed regarding the apparent lack of signage for these paths where they cross the A350 and A361 roads and Cllr. Scott offered to undertake a survey of those paths to establish exactly what signage existed with a view to inviting Wiltshire Council to erect suitable signage if it were absent. Councillors agreed that a longer term project was to establish a Working Party or Parties to clear these Public Rights of Way subject to agreement with the respective landowners.  
Cllr. Scott requested that there is an Agenda item entitled 'Footpaths' at future Parish Council meetings. The Parish Council **resolved** to adopt this proposal.
- c. There was nothing further reported in respect of the 'Enforcement Camera' or 'No Entry Gate'.
- d. Cllr. Rimmer confirmed that the Memorial Bench has been delivered and subject to the receipt of a replacement slat it was ready for installation. He commented that the wording for the commemorative plaques had been agreed and he would be deciding, subject to agreement by the Parish Council, on how and when the bench is to be installed and the nature of the ceremony to accompany the installation.  
Cllr. Rimmer confirmed that the additional information for the Information Boards in the telephone kiosks that would include details of the commemorative oak tree planting is currently under discussion.

### 12. Semington Village Website.

Councillors noted that this was an outstanding action and Cllr. Rimmer confirmed that he had contacted the webmaster to expedite a meeting with him. He added that Cllrs. Scott and Kasasian had indicated their intention to also attend that meeting.

### 13. Melksham Community Area Board/Community Area Transport Group Meetings.

There was nothing reported except that the next CATG Meeting is to be held on 3 October 2019.

### 14. Wilts & Berks Canal.

There was nothing reported.

### 15. Tennis Court and Wessex Close Play Areas.

- a. Cllr. Rimmer suggested that a Working Party should be established to clear the overgrown vegetation from the perimeter of the Tennis Court. It was proposed that the work should take place in the early Autumn.
- b. The Clerk stated that he had nothing further to report in respect of the repair of the unserviceable play equipment – the 'Tornado' – at Wessex Close.

### 16. Any Other Business.

There was nothing reported.

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### 17. Dates of Next Meetings.

- 17 July 2019 – Ordinary PC Meeting.
- 16 September – Ordinary PC Meeting. **This date has now been confirmed. (The originally proposed date of 11 September has been changed – see above.)**
- 9 October 2019 – Ordinary PC Meeting.

The meeting concluded at 9.40pm.

Brian Smyth  
Semington Parish Council

17 July 2019

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<b>ACTION TABLE 12/6/19</b>						
<b>Action Serial</b>	<b>Meeting Date</b>	<b>Completion Date</b>	<b>Actionee</b>	<b>Action</b>	<b>Progress</b>	<b>PCM 17/7/19 Agenda Item</b>
7	12/12/18 Para 9d	July 2019	Clerk	Put 'Bulbs' on Agenda (July)	In Hand	TBA
9	12/12/18 Para 13a	17/7/19	B Smyth	To obtain T Court refurbishment cost	In Hand	TBA
11	14/11/18 Para 13b	17/7/19	Clerk	Play Equipment (Tornado) Repair	WC contacted. Awaiting reply from WC contractor	TBA
18	13/2/19 Para10a	October 2019	Clerk	To put Grit Bins on Agenda (October)	In Hand	TBA
23	13/2/19 Para 11	10/4/19	Cllrs. Rimmer, Scott, Kasasian.	To review website	In Hand. Now for Cllr. Rimmer to arrange meeting with webmaster	TBA
28	10/4/19	15/5/19	Clerk	Letter re. Community Policing to P&CC	Second Letter Written Reply awaited.	TBA
29	10/4/19	15/5/19	Cllr. Rimmer	To send Information Board proposal to all Cllrs.	Proposals sent to all Cllrs.	
30	10/4/19	15/4/19	Clerk	To send comments on LGDR proposals	Comments sent.	
32	12/6/19 Para 6b	17/7/19	P Bowyer	Neighbourhood Watch Signs – Replacement Cost & Grant Details	New	TBA
33	12/6/19 Para 11b	17/7/19	W Scott	To survey RoW/Major Road crossing point signage	New	TBA
34	12/6/19 Para	17/7/19	Clerk	To add 'Footpaths' as an Agenda item.	New	TBA
35	12/6/19 Para 15a	September 2019	Cllr. Rimmer	To form Working Party – Tennis Court vegetation.	New	TBA