

# SEMINGTON PARISH COUNCIL

## DRAFT Minutes of the meeting held on 16 September 2019 at 8.00pm in the Village Hall

### Present.

Councillors B Smyth (Chairman), M Kasasian, R Oglesby, P Bowyer, S Rimmer and the Clerk, Roger Coleman.

Wiltshire Council Cllr. J Seed attended part-time.

There were seven members of the public present that included three representatives from Hannick Homes.

### 1. **Apologies.**

Apologies for non-attendance were received from Parish Councillors P Smith and C Wade and from PCSO Maggie Ledbury.

### 2. **Declaration of Interests.**

Cllr. Scott declared a personal interest in Agenda item 9b (Friends of Great Lees Field). There were no other interests declared by councillors.

### 3. **Minutes of the Ordinary Parish Council Meeting held on 17 July 2019.**

The Council **resolved** that the minutes were a true and accurate record. The Chairman signed the minutes.

### 4. **Actions.**

The Actions in accordance with the Action Grid were addressed during the course of the meeting and the current state is recorded on the attached Action Grid dated 16 September 2019.

### 5. **Community Policing.**

a. PCSO Ledbury of the Community Policing Team had sent the Clerk the August monthly report that he had subsequently sent to all councillors. The Clerk read out that part of the report that dealt with local issues and this is reproduced below (in italics):

#### **AUGUST CRIME DATA - Melksham Town and Villages combined (Area Board)**

##### Melksham Area Board

*\*includes 3 Beat Areas, 1 for the Town (ED11), and two for Rural and Villages (ED12) and (ED13)  
August showed a total of 148 crimes for the whole Melksham Area against the average of 136.7 offences for this same month over the last two years.*

##### ED11 – Melksham Town

*August showed 92 crimes for the beat area against the average of 89.5 offences for this same month over the last two years. There are no exceptions within the data.*

##### ED12 – Shaw, Whitley, Atworth, Broughton Gifford, Beanacre, Bowerhill and Berryfields

*August showed 41 reported crimes for the beat area against the average of 34.8 offences for this same month over the last two years. There are no exceptions within the data.*

##### ED13 – Seend, Bulkington, Poulshot, Keevil, Semington, Great Hinton and Steeple Ashton

*August showed 15 reported crimes for the beat area against the average of 12.4 offences for this same month over the last two years. There are no exceptions within the data.*

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17 September 2019

Roger Coleman

Clerk to Semington Parish Council

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For a detailed breakdown of the crime in your area visit...  
<https://www.police.uk/wiltshire/>

**Sector Inspector – Inspector Andy Fee – [andy.fee@wiltshire.pnn.police.uk](mailto:andy.fee@wiltshire.pnn.police.uk)**  
**Community Coordinator – Pc Charly Chilton – [charlotte.chilton@wiltshire.pnn.police.uk](mailto:charlotte.chilton@wiltshire.pnn.police.uk)**

End of Report.

b. Cllr. Bowyer stated that he had identified eight Neighbourhood Watch signs in the village that required replacing. The Chairman commented that he had ordered and had received possible replacement signs that he passed to councillors to examine. Cllrs. Rimmer, Bowyer and Smyth agreed to investigate a possible way of mounting these signs at suitable locations in the village.

### 6. Adjournment.

The Chairman adjourned the meeting for the members of the public to raise any matters of interest. He then reconvened the Parish Council meeting.

### 7. Wiltshire Council Report.

Cllr. Seed stated that he has yet to have a conversation with the relevant officer at Wiltshire Council regarding the recently installed CCTV at the Bus Gate and its utility in assisting in deterring vehicles from abusing the 'No Entry' sign at the Bus Gate and/or in gaining evidence to support the installation of an 'Enforcement camera'.

There were no other matters raised.

### 8. Planning.

a. The Council noted the status of the following planning applications:

19/02147/OUT	Land North of St .Georges Road,	Residential development of up to 26 dwellings etc.	Refused
19/05278/FUL	29 High St.	Re-roofing of existing garden summerhouse	Approved
19/05626/LBC	29 High St.	Re-roofing of existing garden summerhouse	Approved
19/05875/FUL	5 Manor Close	Single storey side extension and new stove flue to existing dwelling house	Approved
19/06364/FUL	12 Semington Turnpike	To replace up and over door, UPVC personnel door and window etc.	Approved

b. The following planning application was examined by the Parish Council and the Council **resolved** to send comments to Wiltshire Council as shown (in italics):

19/07938/REM	Land at St Georges Road	Reserved matters application for appearance, landscaping, layout and scale, pursuant to outline permission 16/01678/OUT for the erection of 24 dwellings and associated works.	New
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*The Parish Council supports this planning application and would encourage Wiltshire Council to insist that a requirement to provide motor vehicle electrical charging points is a condition of any approval.*

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- c. There were no planning applications received after 4 September 2019.
- d. The Council noted the Village Green (Great Lees Field) Hearing – 22 to 24 October 2019, Semington Village Hall.
- e. The Chairman requested that all members, including the Clerk, reads the published documents in relation to the recently advertised 'Local Plan Review' issued by the Wiltshire Council Strategic Planning Department and to comment on any adverse effects on Semington.

### 9. Finance.

- a. The Clerk reported that the current financial position at 17 July 2019 was as follows:

#### Lloyds A/C 2149025

Bank Statement	£	18,042.61
30 June 2019		

	Total:	£ 18,042.61
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#### **Credits (1 July 2019 to 31 July 2019):**

HMRC PAYE Month 3	£	133.20
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	Total:	£ 133.20
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#### **Debits (1 July 2019 to 31 July 2019):**

Clerk's Salary (June) (Paid 1 July 2019)	£	341.90
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Clerk's Expenses (June)	£	32.20
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Village Hall Hire	£	490.00
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	Total:	£ 864.10
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#### **Balance at 31 July 2019:**

	£	17,311.71
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#### **Credits (1 August 2019 to 31 August 2019):**

HMRC PAYE Month 4	£	140.40
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	Total:	£ 140.40
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#### **Debits (1 August 2019 to 31 August 2019):**

Clerk's Salary (July) (Paid 1 August 2019)	£	341.90
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HMRC PAYE Month 4	£	140.40
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HMRC PAYE Month 5	£	136.80
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Information Commissioner Fee	£	40.00
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	Total:	£ 659.10
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#### **Balance at 31 August 2019:**

	£	16,793.01
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#### **Credits (1 September 2019 to 16 September 2019):**

HMRC PAYE Month 5	£	136.80
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	Total:	£ 136.80
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### Debits (1 September 2019 to 16 September 2019):

Clerk's Salary (August) (Paid 1 September 2019)	£	341.90
Total:	£	341.90

### Balance at 16 September 2019:

	£	16,587.91
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### Lloyds A/C 7754288

Bank Statement 31-Mar-19	£	7,634.38
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### Credits

09-Apr-19	Interest (Approx)	£	0.35
09-May-19	Interest (Approx)	£	0.35
09-Jun-19	Interest (Approx)	£	0.32
09-Jul-19	Interest (Approx)	£	0.30
09-Aug-19	Interest (Approx)	£	0.28
09-Sep-19	Interest (Approx)	£	0.26
			£ 1.86

### Debits

None	£	-	
			£ -

### Balance at 16 September 2019:

	£	7,636.24
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### Total Balance in Hand at 16 September 2019:

	£	24,224.15
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### Payments to be authorised (16 September 2019).

Clerk's Salary (September) To be paid 1 October 2019	£	341.90
Office Expenses July	£	12.60
Office Expenses (August)	£	0.40
HMRC PAYE Month 6 (Due 5 October)	£	136.80
Wiltshire Wildlife Trust	£	36.00
<b>TOTAL:</b>	<b>£</b>	<b>527.70</b>

b. The Council **resolved** to make a donation of £1250 to the 'Friends of Great Lees Field'.  
Cllr. Scott did not take part in the discussion or in the voting,

c. The Council **resolved** to make a donation of £550 to St Georges PCC towards the cost of the Village Newsletter and the maintenance of the churchyard.

d. The Council **resolved** to make a donation of £180 to procure four additional gazebos for Village use.

e. The Council **resolved** to make a donation of £50 towards the Village Memorial Book,

f. The Council **resolved** to make all the payments under 'Payments to be authorised' above including a payment of £137.87 to Cllr. Smyth in respect of the Litter Pick equipment (£124.75) and the Neighbourhood Watch signs (£13.12).

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The Council expressed its appreciation to the Semington Slog Committee for its generous donation of £300 to the village and **resolved** that it would be allocated to the annual Village Christmas Tree. The Clerk was asked to write to the Slog Committee thanking it for its donation to the village.

### 10. Highways.

- a. The Chairman commented that a parishioner from Littlemarsh had written to the Council regarding a number of issues at Littlemarsh including fly-tipping and various activities associated with parked vehicles on the (old) disused section of the A350 road. There ensued a brief discussion and that Chairman stated that in view of the issues raised it required detailed discussion and that it would be an Agenda item at the next Parish Council meeting. Meanwhile, he commented that it would be helpful to receive more details of the various issues and that it would be helpful if the Littlemarsh residents were able to keep a diary of events.
- b. Cllr. Rimmer stated that the subject of the sponsorship of the Semington roundabout had not been pursued and the subject was discussed no further.
- c. The recently installed CCTV at the Bus Gate was referred to by Cllr. Seed at Agenda item 7. No further comment was made.
- d. The Chairman stated that the subject of a Community Speed Watch Scheme and discussion on whether or not to request lower speed limits for some roads in Semington would be deferred until the next meeting.

### 11. Environment.

- a. Cllr. Rimmer confirmed that the Commemorative Bench and the associated Commemorative Tree Memorial Plaque were now installed and that the ceremony to inaugurate the memorial had been well-attended and very successful.
- b. Cllr. Rimmer agreed to organise the Working Party to clear vegetation encroaching on to the Tennis Court.
- c. The Chairman stated that due to operational reasons the planned Litter Pick had been postponed and that he would arrange a new date.
- d. Cllr. Oglesby stated that he had ordered the daffodil bulbs and was awaiting their delivery. He added that the budget of £150 had been slightly exceeded and the Council **resolved** that this was acceptable. The Chairman stated that in the absence of Cllr. Smith details of the proposed 'bulb planting' scheme would be deferred until the next meeting.

Cllr. Rimmer tabled a plan showing possible locations for additional tree planting in the village.

Councillors noted the proposal by Wiltshire Council to establish 'Wildflower meadows/areas'. The chairman asked the Clerk to add this and 'village grass-cutting' to the Agenda for the next meeting.

### 12. Footpaths.

- a. The Chairman reported that Cllr. Smith was taking the lead on this matter, especially in respect of contacting Wiltshire Council. Cllr. Smyth added that West Wiltshire Ramblers Association wished to know the public paths requiring attention and that, in accordance with normal practice, they would establish a 'clearance party'. Following a comment by Cllr. Oglesby, Cllr. Scott stated that there was a possibility that each year a combined party of West Wiltshire Ramblers and parishioners could survey each path in the Parish and thereafter inform Wiltshire Council of the work necessary to restore them to a serviceable condition. The Chairman stated that he would ask Cllr. Smith to investigate this possibility.

### 13. Semington Village Website.

Councillors noted that the meeting with the Webmaster had not yet taken place but arrangements were in hand for a meeting to take place.

### 14. Melksham Community Area Board/Community Area Transport Group Meetings.

There was nothing reported.

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### 15. Wilts & Berks Canal.

There was nothing reported.

### 16. Tennis Court and Wessex Close Play Areas.

a. Clearance of the vegetation at the Tennis Court was addressed under Agenda item 11b. The Chairman stated that a parishioner had offered to tidy up the edge of the Play Area and to refurbish the bench seat in the area. Councillors offered their thanks to the parishioner.

b. The Clerk stated that he had nothing further to report in respect of the repair of the unserviceable play equipment – the ‘Tornado’ – at Wessex Close. The Chairman agreed that as the equipment appears to be in working condition and safe to use, no further action was required.

### 17. Any Other Business.

The Chairman stated that he would place the following items in the Village Newsletter:

- Parish Council vacancies.
- Neighbourhood Watch Coordinator required.
- Fly-tipping.
- Village Green Enquiry.
- Defibrillator Training Course.
- Semington Slog Committee Donation.

### 17. Dates of Next Meetings.

- 9 October 2019 – Ordinary PC Meeting.
- 13 November 2019 – Ordinary PC Meeting.

The meeting concluded at 10.05pm.

Brian Smyth  
Semington Parish Council

9 October 2019

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<b>ACTION TABLE 16/9/19</b>						
<b>Action Serial</b>	<b>Meeting Date</b>	<b>Completion Date</b>	<b>Actionee</b>	<b>Action</b>	<b>Progress</b>	<b>PCM 9/10/19 Agenda item</b>
11	14/11/18 Para 13b	17/7/19	Clerk	Play Equipment (Tornado) Repair	Equipment serviceable Complete	N/A
18	13/2/19 Para 10a	October 2019	Clerk	To put Grit Bins on Agenda (October)	In Hand	TBA
23	13/2/19 Para 11	10/4/19	Cllrs. Rimmer, Scott, Kasasian.	To review website	In Hand. Now for Cllr. Rimmer to arrange meeting with webmaster	TBA
32	12/6/19 Para 6b	17/7/19	B Smyth	Neighbourhood Watch Signs – Replacement Cost	NH Watch signs obtained. Complete	N/A
35	12/6/19 Para 15a	September 2019	Cllr. Rimmer	To form Working Party – Tennis Court vegetation.	Cllr. Rimmer to organise	TBA
36	17/7/19 Para 10a	31/8/19	Cllr. Smyth	To purchase Litter Pick equipment.	Equipment purchased. Complete	N/A
37	17/7/19 Para 10c	31/7/19	Clerk	To obtain report re.CCTV from Cllr. Seed.	Cllr. Seed to speak to WC.	TBA
38	17/7/19 Para 10e	16/9/19	Cllr. Oglesby	To purchase bulbs.	Bulbs purchased. Complete	N/A
39	17/7/19 Para 11a	31/8/19	Cllr. Smith	To contact WC – Footpath reports.	Cllr. Smith to speak to WC.	TBA
40	17/7/19 Para 11a	31/8/19	Cllr. Smyth	To contact Ramblers' Assoc. – Footpath reports	Contact made. Complete	N/A
41	16/9/19 Para 5b	9/10/19	Cllrs. Smyth, Rimmer, Bowyer	To decide how to mount NHW signs	In Hand	TBA
42	16/9/19 Para 8e	9/10/19	All Members & Clerk	To read WC Local Plan Review documentation	In Hand	TBA
43	16/9/19 Para 9f	9/10/19	Clerk	To write to Semington Slog Committee	In Hand	TBA
44	16/9/19 Various	9/10/19	Clerk	To add items to next Agenda.	In Hand	TBA